



Macon County
Public Health

**MACON COUNTY BOARD OF HEALTH
MINUTES
3/26/2024**

Members: Garrett Higdon, Engineer; Paul Higdon, County Commissioner; Vacant, Optometrist; Dr. Roy Lenzo, Veterinarian; Vacant, Pharmacist; Dr Matt Corbin, Dentist; Ellen Shope, Nurse Representative and Vice Chair; Dr. Michael Dupuis, Physician; Members of General Public, Jerry Hermanson Chair, Dr. Charlie Vargas; Vacant, General Member

Members Absent: None

Staff Present: Kathy McGaha, Amanda Cowart, Melissa Setzer, Jen Germain, Jimmy Villiard, Lisa Browning, Jon Fouts, Chaz Allen, Jeremy Pless, Michael Brown

Guests: None

Media: Thomas Sherrill, Franklin Press

Call to Order: Jerry Hermanson called the meeting to order at 6:15 p.m.

**Welcome/Intro/
Departures/
Recognition/** Kathy McGaha introduced Michael Brown, new Preparedness Coordinator, Dr. Allison Smith new physician, Cedar Lannon new school nurse and Amanda Baldwin EH front staff, Meredith Taylor and Anna Hokrein as EH Specialists.

Public Comment: None

Agenda Approval: Dr. Matt Corbin made a motion to approve the Agenda. Dr. Michael Dupuis seconded the motion. Motion passed unanimously.

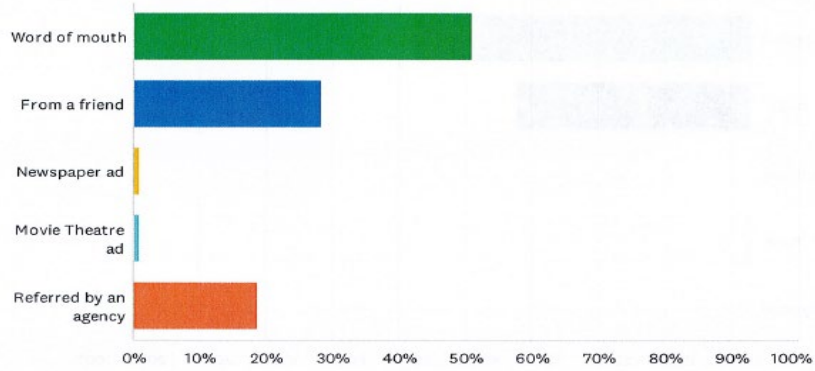
Presentations:

**MCPH Consumer
Satisfaction
Survey 2023**

Jen Germain, Community Health Promotions Coordinator presented the MCPH Consumer Satisfaction Survey 2023. Ms. Germain explained a survey is done once a year. This year the survey was ran between the summer 2023 through February 2024. Most responses were in person, less than 10 were received online, with 212 total surveys received. This is an increase from 91 total surveys received last year. She then reviewed highlights from the survey with the board. Please see survey below.

Q1 How did you hear about MCPH?

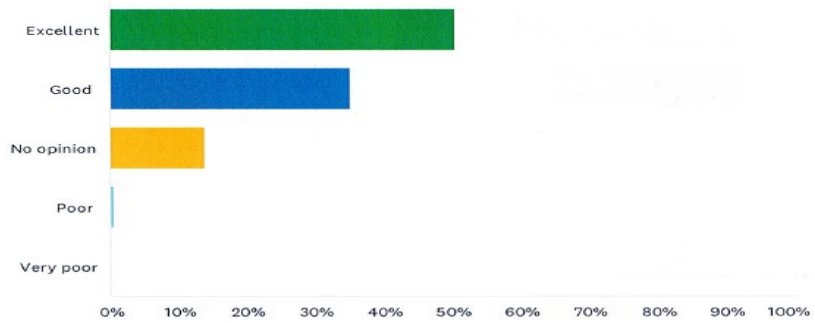
Answered: 212 Skipped: 0



ANSWER CHOICES	RESPONSES	Count
Word of mouth	50.94%	108
From a friend	28.30%	60
Newspaper ad	0.94%	2
Movie Theatre ad	0.94%	2
Referred by an agency	18.87%	40
Total Respondents: 212		

Q2 What was your opinion of MCPH before your visit today?

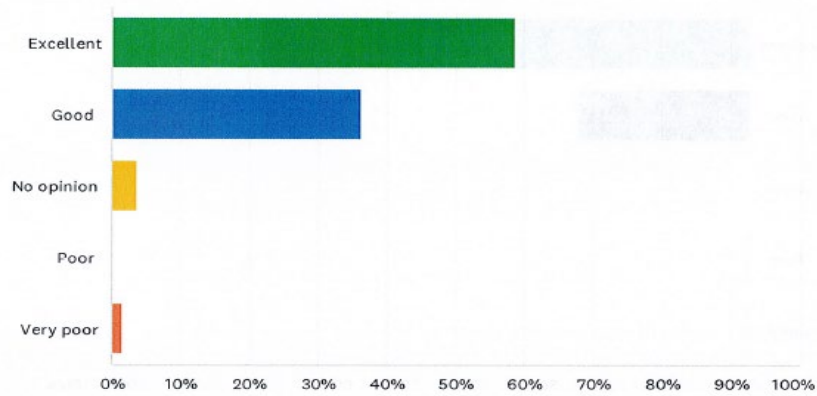
Answered: 208 Skipped: 4



ANSWER CHOICES	RESPONSES	Count
Excellent	50.48%	105
Good	35.10%	73
No opinion	13.94%	29
Poor	0.48%	1
Very poor	0.00%	0
Total Respondents: 208		

Q3 What is your opinion about MCPH after receiving services today?

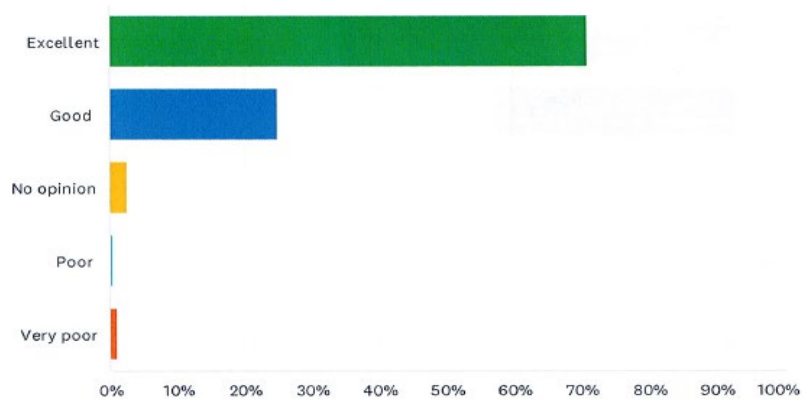
Answered: 193 Skipped: 19



ANSWER CHOICES	RESPONSES
Excellent	58.55% 113
Good	36.27% 70
No opinion	3.63% 7
Poor	0.00% 0
Very poor	1.55% 3
Total Respondents: 193	

Q4 How would you rate the way you were treated by the staff today?

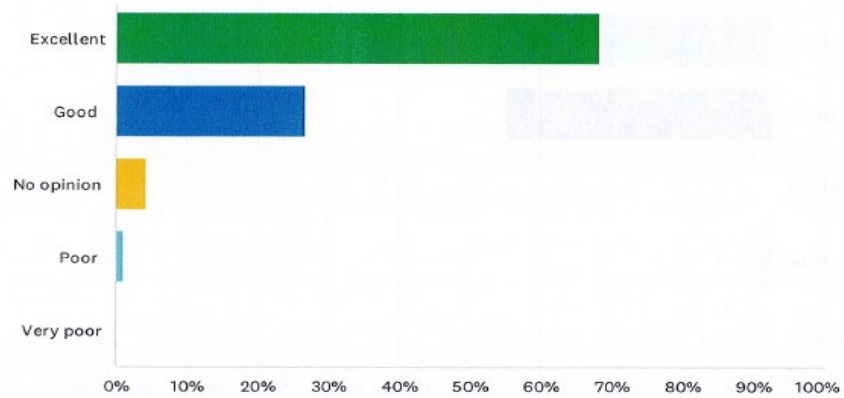
Answered: 193 Skipped: 19



ANSWER CHOICES	RESPONSES
Excellent	70.98% 137
Good	24.87% 48
No opinion	2.59% 5
Poor	0.52% 1
Very poor	1.04% 2
Total Respondents: 193	

Q5 How would you rate the quality of the service you received today?

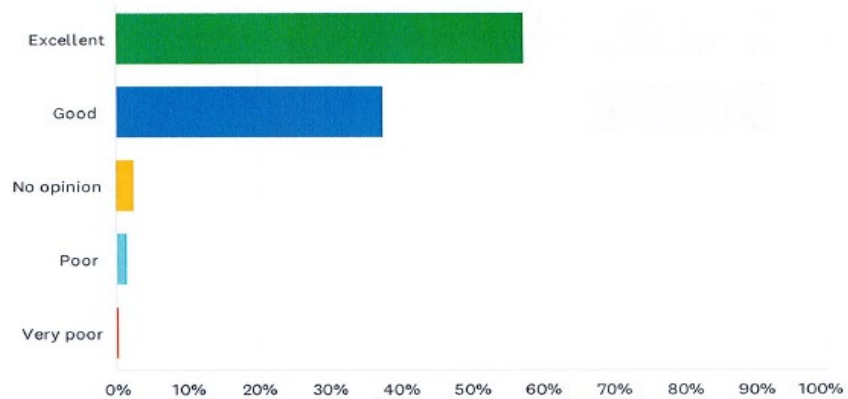
Answered: 192 Skipped: 20



ANSWER CHOICES	RESPONSES	
Excellent	68.23%	131
Good	26.56%	51
No opinion	4.17%	8
Poor	1.04%	2
Very poor	0.00%	0
Total Respondents: 192		

Q6 How would you rate the MCPH facility you used?

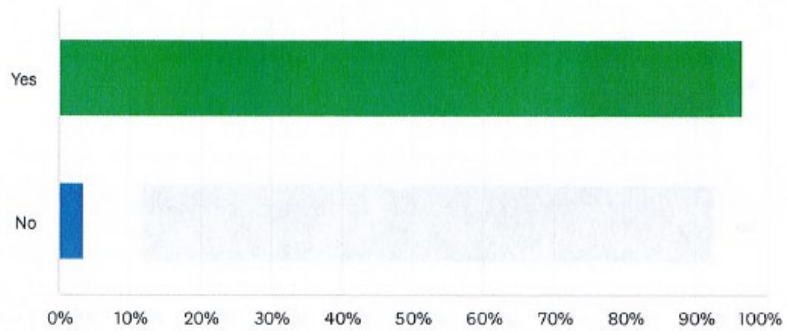
Answered: 193 Skipped: 19



ANSWER CHOICES	RESPONSES	
Excellent	57.51%	111
Good	37.82%	73
No opinion	2.59%	5
Poor	1.55%	3
Very poor	0.52%	1
Total Respondents: 193		

Q7 Would you recommend MCPH to a friend?

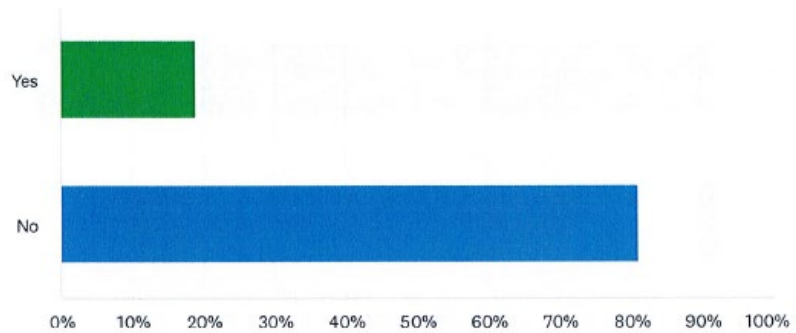
Answered: 201 Skipped: 11



ANSWER CHOICES	PERCENTAGE	RESPONSES	COUNT
Yes	96.52%		194
No	3.48%		7
TOTAL			201

Q8 Did you use an interpreter?

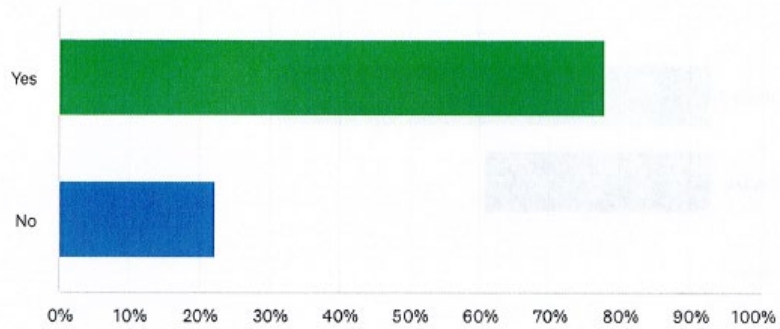
Answered: 201 Skipped: 11



ANSWER CHOICES	PERCENTAGE	RESPONSES	COUNT
Yes	18.91%		38
No	81.09%		163
TOTAL			201

Q9 Have you used services at MCPH before today?

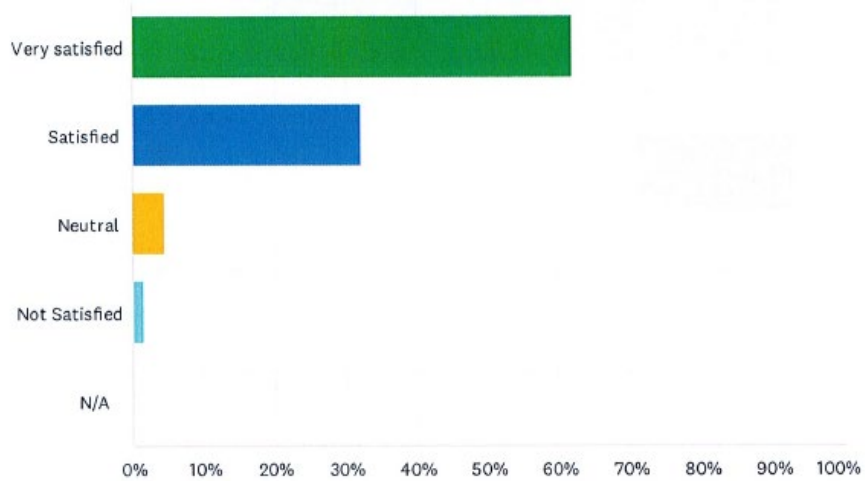
Answered: 198 Skipped: 14



ANSWER CHOICES	RESPONSES	
Yes	77.78%	154
No	22.22%	44
TOTAL		198

Q10 How would you rate your ability to access our services? (i.e. make an appointment, hours of operation, etc.)

Answered: 205 Skipped: 7



ANSWER CHOICES	RESPONSES	
Very satisfied	61.95%	127
Satisfied	32.20%	66
Neutral	4.39%	9
Not Satisfied	1.46%	3
N/A	0.00%	0
TOTAL		205

Q12 Use 1-3 words to describe your impression of MCPH.

Answered: 134 Skipped: 78

#	RESPONSES	DATE
1	Good	2/21/2024 3:23 PM
2	Excellent	2/21/2024 3:21 PM
3	Love you for my kids!	2/21/2024 3:19 PM
4	Friendly, knowledgeable, great job!	2/21/2024 3:18 PM
5	Very helpful	2/21/2024 3:16 PM
6	Well run place	2/21/2024 3:15 PM
7	Very good care	2/21/2024 3:13 PM
8	Very great	2/21/2024 3:12 PM
9	3	2/21/2024 3:06 PM
10	Clean	2/21/2024 3:04 PM
11	The best	2/21/2024 3:03 PM
12	Wonderful	2/21/2024 3:01 PM
13	Very good	2/21/2024 3:00 PM
14	polite, quick, caring	2/21/2024 2:57 PM
15	Excellent	2/21/2024 2:56 PM
16	Good	2/21/2024 2:52 PM
17	Excellent	2/21/2024 2:51 PM
18	Great	2/21/2024 2:47 PM
19	Clean	2/21/2024 2:46 PM
20	Good resource	2/21/2024 2:45 PM
21	3	2/21/2024 2:44 PM
22	Respect, professional	2/21/2024 2:41 PM
23	Friendly	2/21/2024 2:40 PM
24	Very good service	2/21/2024 2:39 PM
25	good	2/21/2024 2:35 PM
26	Very good. Clean	2/21/2024 2:31 PM
27	Excellent people. Clean place.	2/21/2024 11:53 AM
28	Awesome!	2/21/2024 11:49 AM
29	Very good	2/21/2024 11:48 AM
30	I left content	2/21/2024 11:47 AM
31	Friendly staff.	2/21/2024 11:41 AM
32	Clean, helpful, reliable	2/21/2024 11:39 AM
33	good	2/21/2024 11:38 AM

34	Professional, kind, organized	2/21/2024 11:29 AM
35	Affordable	2/21/2024 10:53 AM
36	Very good.	2/21/2024 10:51 AM
37	Glad we have our health department.	2/21/2024 10:47 AM
38	Good	2/21/2024 10:24 AM
39	Quiet. No waiting.	2/21/2024 10:22 AM
40	Very kind and helpful.	2/21/2024 10:18 AM
41	Professional	2/21/2024 10:16 AM
42	Nice staff. Great prices.	2/21/2024 10:13 AM
43	Always great service.	2/21/2024 10:11 AM
44	Great	2/21/2024 10:07 AM
45	good	2/21/2024 9:18 AM
46	Exceptional	2/21/2024 9:17 AM
47	Nice staff. Good prices.	2/21/2024 9:15 AM
48	Staff are friendly	2/21/2024 9:13 AM
49	Great	2/21/2024 9:09 AM
50	Grateful! Always satisfied!	2/21/2024 9:00 AM
51	Clean, friendly	2/21/2024 8:56 AM
52	I like it.	2/21/2024 8:51 AM
53	Good	2/21/2024 8:50 AM
54	Great	2/21/2024 8:49 AM
55	Compassionate and understanding	2/21/2024 8:46 AM
56	Very Good	2/21/2024 8:43 AM
57	Efficient	2/21/2024 8:38 AM
58	professional, sympathetic, compassionate	2/20/2024 11:09 AM
59	excellent, thorough, courteous	2/20/2024 11:07 AM
60	excellent	2/20/2024 11:03 AM
61	excellent	2/20/2024 10:57 AM
62	great care	2/20/2024 10:55 AM
63	Thorough	2/20/2024 10:53 AM
64	Excellent and professional services	2/20/2024 10:23 AM
65	Great	2/20/2024 10:22 AM
66	Great service	2/20/2024 10:20 AM
67	Efficient, helpful	2/20/2024 10:19 AM
68	Clean and professional	2/20/2024 10:17 AM
69	Good	2/20/2024 10:13 AM
70	Friendly, clean attentive	2/20/2024 10:12 AM
71	Fast, affordable, convenient	2/20/2024 10:08 AM

72	Helpful	2/20/2024 10:05 AM
73	Very good	2/20/2024 10:04 AM
74	Good	2/20/2024 9:58 AM
75	Dope AF	2/20/2024 9:55 AM
76	Good place to know about HAPPY Trails	2/15/2024 3:12 PM
77	MCPH is a group of professionals who truly work hard for the good of the community- printing good health and preventing or dealing with dangerous challenges to good health. The swift and targeted response to the COVID epidemic was impressive and much appreciated by everyone who understood it.	2/11/2024 10:59 AM
78	Under appreciated	1/30/2024 4:12 PM
79	Very nice office	1/25/2024 7:12 PM
80	Very nice staff	1/25/2024 7:10 PM
81	Drafty, Dirty, and Rude	1/19/2024 5:00 PM
82	Alright	1/19/2024 1:03 PM
83	The front desk clerk was rude and disrespectful after getting referrals there to get a COVID-19 test from the urgent care in big lots shopping center I will never go back for that close it down or get better people that talk and respect you.. however you get paid from our tax money think about that..	1/18/2024 11:21 AM
84	Good	1/17/2024 2:23 PM
85	Wonderful! I have a vacation home in Macon County. I live in a much larger county with a larger tax base than Macon county but your services surpass my home county consistently!	1/17/2024 4:08 AM
86	Very rude staff they act like they don't want to be at work.	1/16/2024 5:10 PM
87	Excellent	1/16/2024 2:34 PM
88	Excellent	1/4/2024 9:25 AM
89	N/A	1/4/2024 9:22 AM
90	N/A	1/4/2024 9:20 AM
91	N/A	1/4/2024 9:18 AM
92	Very nice.	1/4/2024 9:16 AM
93	N/A	12/29/2023 10:13 AM
94	Understaffed.	12/29/2023 10:12 AM
95	Nice	12/29/2023 10:10 AM
96	Friendly, professional.	12/29/2023 10:09 AM
97	Helpful.	12/29/2023 10:07 AM
98	Kind, helpful.	12/29/2023 10:05 AM
99	Helpful, quick.	12/29/2023 10:04 AM
100	Okay.	12/29/2023 10:01 AM
101	N/A	12/29/2023 9:59 AM
102	N/A	12/29/2023 9:58 AM
103	Friendly, efficient, organized.	12/29/2023 9:56 AM
104	It's ok.	12/29/2023 9:54 AM
105	N/A	12/29/2023 9:52 AM

106	N/A	12/29/2023 9:50 AM
107	Very satisfied.	12/29/2023 9:49 AM
108	Very good staff (friendly).	12/29/2023 9:47 AM
109	Nice, convenient.	12/29/2023 9:46 AM
110	Vary pleased.	12/29/2023 9:39 AM
111	N/A	12/29/2023 9:38 AM
112	Good.	12/29/2023 9:36 AM
113	N/A	12/29/2023 9:34 AM
114	N/A	12/29/2023 9:33 AM
115	Great.	12/29/2023 9:30 AM
116	Great with clients.	12/29/2023 9:29 AM
117	Excellent.	12/29/2023 9:27 AM
118	Wonderful, professional, peaceful.	12/29/2023 9:25 AM
119	Very nice & competent staff!	12/29/2023 9:23 AM
120	N/A	12/29/2023 9:20 AM
121	N/A	12/29/2023 9:18 AM
122	N/A	12/29/2023 9:16 AM
123	Very good service.	12/29/2023 9:14 AM
124	Kind to kids.	12/29/2023 9:12 AM
125	Great dental home.	12/29/2023 9:09 AM
126	N/A	12/29/2023 9:07 AM
127	Kind staff.	12/29/2023 9:04 AM
128	N/A	12/29/2023 8:59 AM
129	N/A	12/29/2023 8:58 AM
130	Gentle/Calm	12/29/2023 8:56 AM
131	N/A	12/29/2023 8:53 AM
132	It's great!	12/29/2023 8:51 AM
133	I was very impressed.	12/29/2023 8:49 AM
134	N/A	12/29/2023 8:46 AM

Q13 What changes, if any, would you make (could we make?) to improve MCPH services?

Answered: 87 Skipped: 125

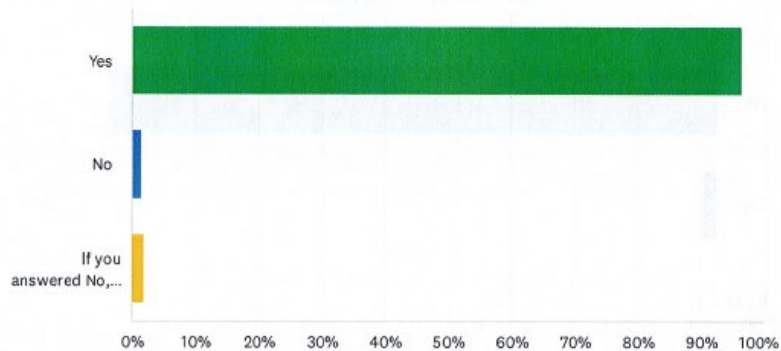
#	RESPONSES	DATE
1	Excellent	2/21/2024 3:21 PM
2	None	2/21/2024 3:18 PM
3	None	2/21/2024 3:15 PM
4	None	2/21/2024 3:06 PM
5	none	2/21/2024 3:00 PM
6	Brighter colors	2/21/2024 2:53 PM
7	None	2/21/2024 2:45 PM
8	None	2/21/2024 2:33 PM
9	None	2/21/2024 2:31 PM
10	None	2/21/2024 11:48 AM
11	Having breakfast ready for the hungry.	2/21/2024 11:47 AM
12	none	2/21/2024 11:38 AM
13	good	2/21/2024 11:34 AM
14	None	2/21/2024 11:29 AM
15	None	2/21/2024 10:51 AM
16	None	2/21/2024 10:24 AM
17	Just stay neutral	2/21/2024 9:13 AM
18	Already great! Useful service.	2/21/2024 9:00 AM
19	None	2/21/2024 8:50 AM
20	None	2/21/2024 8:49 AM
21	none	2/21/2024 8:43 AM
22	None	2/21/2024 8:40 AM
23	none	2/20/2024 11:07 AM
24	nothing	2/20/2024 11:03 AM
25	none	2/20/2024 10:57 AM
26	Go a little faster	2/20/2024 10:12 AM
27	None	2/20/2024 10:06 AM
28	Buy new clock	2/20/2024 10:04 AM
29	Full service bar	2/20/2024 9:55 AM
30	N/A	2/15/2024 3:12 PM
31	Hmmm...I think that the pay for work requiring degrees, experience and huge responsibility is much too low.	2/11/2024 10:59 AM

32	Expanded hours for working people	1/30/2024 4:12 PM
33	Had to wait 40 minutes to return a form	1/25/2024 7:12 PM
34	To have a web page or on FB where people could view all of the animals available for adoption is the only thing I think is still needed.	1/25/2024 7:10 PM
35	Staff	1/19/2024 5:00 PM
36	Varying hours for services for working folks	1/19/2024 1:03 PM
37	Get better help that respect you and knows how to handle things	1/18/2024 11:21 AM
38	The lobby needs spruced up. The front desk lady was averagly friendly	1/17/2024 2:23 PM
39	None	1/17/2024 4:08 AM
40	New staff	1/16/2024 5:10 PM
41	Nothing	1/4/2024 9:25 AM
42	N/A	1/4/2024 9:22 AM
43	N/A	1/4/2024 9:20 AM
44	N/A	1/4/2024 9:18 AM
45	N/A	1/4/2024 9:16 AM
46	N/A	12/29/2023 10:13 AM
47	N/A	12/29/2023 10:12 AM
48	N/A	12/29/2023 10:10 AM
49	N/A	12/29/2023 10:09 AM
50	Not a thing.	12/29/2023 10:07 AM
51	Nothing.	12/29/2023 10:05 AM
52	Fix septic application. Boxes too small.	12/29/2023 10:04 AM
53	N/A	12/29/2023 10:01 AM
54	N/A	12/29/2023 9:59 AM
55	N/A	12/29/2023 9:58 AM
56	Handicap access doors.	12/29/2023 9:56 AM
57	I don't know.	12/29/2023 9:54 AM
58	N/A	12/29/2023 9:52 AM
59	N/A	12/29/2023 9:50 AM
60	N/A	12/29/2023 9:49 AM
61	N/A	12/29/2023 9:47 AM
62	N/A	12/29/2023 9:46 AM
63	N/A	12/29/2023 9:39 AM
64	N/A	12/29/2023 9:38 AM
65	Everything is fine.	12/29/2023 9:36 AM
66	N/A	12/29/2023 9:34 AM
67	N/A	12/29/2023 9:33 AM
68	N/A	12/29/2023 9:30 AM
69	N/A	12/29/2023 9:29 AM

70	N/A	12/29/2023 9:27 AM
71	N/A	12/29/2023 9:25 AM
72	N/A	12/29/2023 9:23 AM
73	N/A	12/29/2023 9:20 AM
74	N/A	12/29/2023 9:18 AM
75	N/A	12/29/2023 9:16 AM
76	N/A	12/29/2023 9:14 AM
77	Allow parents in waiting room.	12/29/2023 9:12 AM
78	N/A	12/29/2023 9:09 AM
79	N/A	12/29/2023 9:07 AM
80	N/A	12/29/2023 9:04 AM
81	N/A	12/29/2023 8:59 AM
82	N/A	12/29/2023 8:58 AM
83	N/A	12/29/2023 8:56 AM
84	N/A	12/29/2023 8:53 AM
85	N/A	12/29/2023 8:51 AM
86	N/A	12/29/2023 8:49 AM
87	N/A	12/29/2023 8:46 AM

Q14 Are the agency hours convenient for you? If you answered No, what hours would have been better for you?

Answered: 198 Skipped: 14

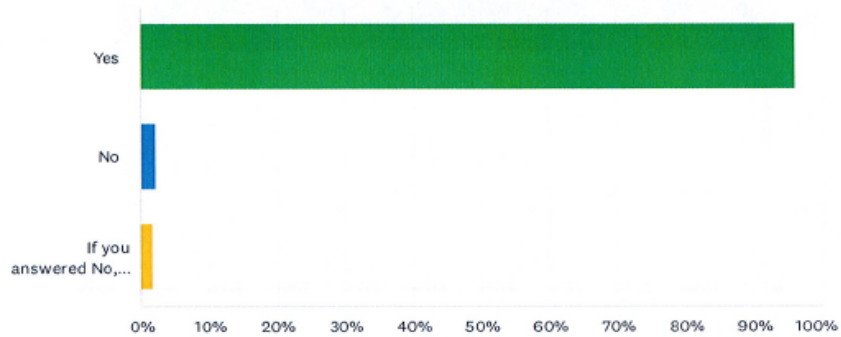


ANSWER CHOICES		RESPONSES	
Yes		96.46%	191
No		1.52%	3
If you answered No, please explain		2.02%	4
TOTAL			198

#	IF YOU ANSWERED NO, PLEASE EXPLAIN	DATE
1	Until 7pm	2/21/2024 9:21 AM
2	Mondays and better after-hours options	2/20/2024 11:13 AM
3	8 and 9	2/20/2024 10:13 AM
4	Extended evening	1/19/2024 5:00 PM

Q15 Was your wait time fair? If you answered No, please specify whether it was the time between making an appointment and being seen, time in the lobby, time in exam room, etc.

Answered: 186 Skipped: 26

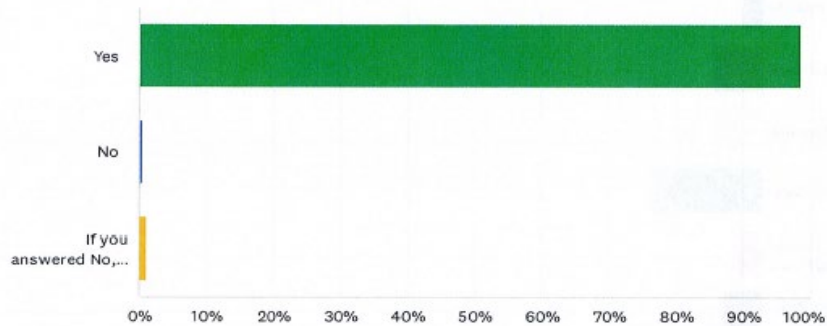


ANSWER CHOICES	RESPONSES	
Yes	96.24%	179
No	2.15%	4
If you answered No, please explain	1.61%	3
TOTAL		186

#	IF YOU ANSWERED NO, PLEASE EXPLAIN	DATE
1	It takes like sometimes 3 hours to be seen for a minute check	2/20/2024 10:12 AM
2	Time in lobby	2/20/2024 10:08 AM
3	Waited on nurses to arrive to work.	12/29/2023 10:01 AM

Q16 Was the location of our office convenient for you? If you answered No, please explain.

Answered: 192 Skipped: 20

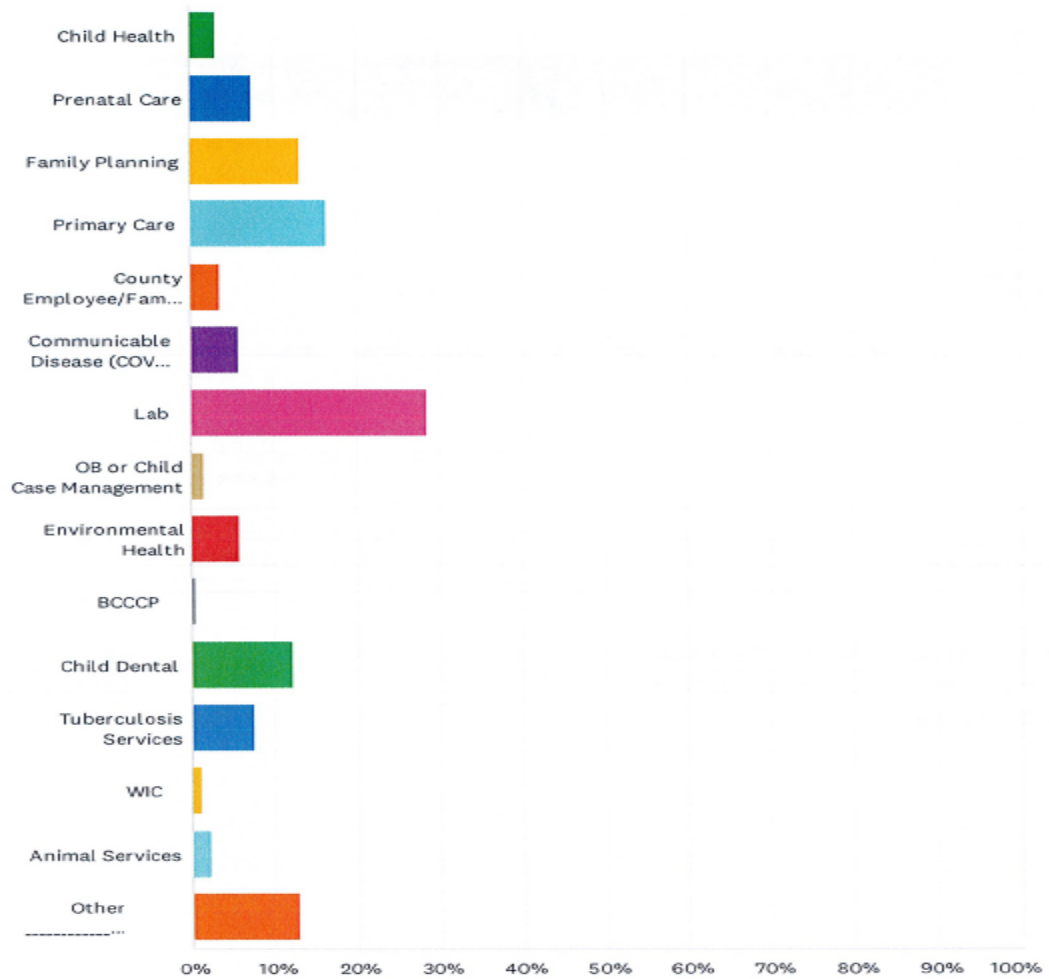


ANSWER CHOICES	RESPONSES	
Yes	98.44%	189
No	0.52%	1
If you answered No, please explain.	1.04%	2
TOTAL		192

#	IF YOU ANSWERED NO, PLEASE EXPLAIN.	DATE
1	I can't drive this far on seizure meds. Need a ride.	2/21/2024 3:13 PM
2	Hard time finding office	1/19/2024 5:00 PM

Q17 What services did you receive today? (Mark all that apply)

Answered: 189 Skipped: 23



MCPH Consumer Satisfaction Survey 2023

ANSWER CHOICES	RESPONSES	
Child Health	3.17%	6
Prenatal Care	7.41%	14
Family Planning	13.23%	25
Primary Care	16.40%	31
County Employee/Family Health	3.70%	7
Communicable Disease (COVID, STD, etc.)	5.82%	11
Lab	28.57%	54
OB or Child Case Management	1.59%	3
Environmental Health	5.82%	11
BCCCP	0.53%	1
Child Dental	12.17%	23
Tuberculosis Services	7.41%	14
WIC	1.06%	2
Animal Services	2.12%	4
Other	12.70%	24
<hr/>		
Total Respondents: 189		

Q18 Other comments:

Answered: 67 Skipped: 145

#	RESPONSES	DATE
1	Womens	2/21/2024 2:53 PM
2	Shots	2/21/2024 2:40 PM
3	TB Shot	2/21/2024 2:33 PM
4	PPD for school	2/21/2024 2:31 PM
5	I brainstormed where to get help for health. Why should this (race or ethnicity) even matter if I am a legal citizen of the United States? This is a VERY VERY racist question. Here is a question for YOU- Do or would I receive better service or better benefits if I was Black or Mexican?	2/21/2024 11:47 AM
6	Diabetic	2/21/2024 11:30 AM
7	Pelvic exam wellness	2/21/2024 11:29 AM
8	2nd Shingles vaccine. Been coming here off and on for over 45 years. Getting better every year.	2/21/2024 10:47 AM
9	Hep B Vaccine	2/21/2024 10:11 AM
10	Thank you so much for such wonderful service. You all have helped me so many times & always make me feel comfortable. I've been using your services since I was a wee one. Thanks, you all are great!!	2/21/2024 9:00 AM
11	Depo Shot	2/21/2024 8:49 AM
12	Vaccines	2/21/2024 8:43 AM
13	I plan to change my primary care doctor to Dr. Brothers in March when I begin Medicaid b/c I would like to have a female doctor as I get older.	2/20/2024 11:13 AM
14	Did over phone. Very pleased w/thorough permit check. Very pleased w/all the info I received on original permits pulled 50 years ago. Also received new application via email. Did not need to visit office. Thank you!	2/20/2024 11:07 AM
15	Physical	2/20/2024 10:55 AM
16	Vaccine	2/20/2024 10:23 AM
17	Blood work	2/20/2024 10:22 AM
18	Vaccine	2/20/2024 10:19 AM
19	I actually receive ALL the services because whether MCPH inspects a restaurant, treats a disease, reports an outbreak or teaches a class, what is provided to one person, benefits all of us.	2/11/2024 10:59 AM
20	Na	1/17/2024 2:23 PM
21	Services received: Postpartum care	1/4/2024 9:25 AM
22	N/A	1/4/2024 9:22 AM
23	N/A	1/4/2024 9:20 AM
24	N/A	1/4/2024 9:18 AM
25	Services received today: Immunization	1/4/2024 9:16 AM
26	N/A	12/29/2023 10:13 AM

27	N/A	12/29/2023 10:12 AM
28	N/A	12/29/2023 10:10 AM
29	N/A	12/29/2023 10:09 AM
30	N/A	12/29/2023 10:07 AM
31	N/A	12/29/2023 10:05 AM
32	N/A	12/29/2023 10:04 AM
33	N/A	12/29/2023 10:01 AM
34	N/A	12/29/2023 9:59 AM
35	N/A	12/29/2023 9:58 AM
36	N/A	12/29/2023 9:56 AM
37	N/A	12/29/2023 9:54 AM
38	N/A	12/29/2023 9:52 AM
39	N/A	12/29/2023 9:50 AM
40	N/A	12/29/2023 9:49 AM
41	N/A	12/29/2023 9:47 AM
42	N/A	12/29/2023 9:46 AM
43	N/A	12/29/2023 9:39 AM
44	N/A	12/29/2023 9:38 AM
45	N/A	12/29/2023 9:36 AM
46	N/A	12/29/2023 9:34 AM
47	N/A	12/29/2023 9:33 AM
48	N/A	12/29/2023 9:30 AM
49	N/A	12/29/2023 9:29 AM
50	N/A	12/29/2023 9:27 AM
51	I have had a fear of doctor appointments from past experiences, but I am at peace here.	12/29/2023 9:25 AM
52	N/A	12/29/2023 9:23 AM
53	N/A	12/29/2023 9:20 AM
54	N/A	12/29/2023 9:18 AM
55	N/A	12/29/2023 9:16 AM
56	N/A	12/29/2023 9:14 AM
57	Thank you for allowing me to wait inside, so I can ask questions to doc if necessary.	12/29/2023 9:12 AM
58	N/A	12/29/2023 9:09 AM
59	N/A	12/29/2023 9:07 AM
60	Thanks!	12/29/2023 9:04 AM
61	N/A	12/29/2023 8:59 AM
62	N/A	12/29/2023 8:58 AM
63	N/A	12/29/2023 8:56 AM
64	N/A	12/29/2023 8:53 AM

65	N/A	12/29/2023 8:51 AM
66	N/A	12/29/2023 8:49 AM
67	N/A	12/29/2023 8:46 AM

Q19 Please tell us more about you.

Answered: 163 Skipped: 49

ANSWER CHOICES	RESPONSES	
Your Age	95.09%	155
Your Gender	93.87%	153
Your Race or Ethnicity	92.64%	151

#	YOUR AGE	DATE
1	35	2/21/2024 3:23 PM
2	43	2/21/2024 3:16 PM
3	53	2/21/2024 3:15 PM
4	33	2/21/2024 3:13 PM
5	29	2/21/2024 3:12 PM
6	19	2/21/2024 3:08 PM
7	29	2/21/2024 3:06 PM
8	60	2/21/2024 3:05 PM
9	28	2/21/2024 3:04 PM
10	63	2/21/2024 3:03 PM
11	72	2/21/2024 3:01 PM
12	36	2/21/2024 3:00 PM
13	18	2/21/2024 2:58 PM
14	28	2/21/2024 2:57 PM
15	71	2/21/2024 2:56 PM
16	19	2/21/2024 2:54 PM
17	21	2/21/2024 2:53 PM
18	39	2/21/2024 2:52 PM
19	28	2/21/2024 2:51 PM
20	54	2/21/2024 2:49 PM
21	26	2/21/2024 2:49 PM
22	42	2/21/2024 2:47 PM
23	18	2/21/2024 2:45 PM
24	64	2/21/2024 2:42 PM
25	61	2/21/2024 2:41 PM
26	35	2/21/2024 2:40 PM
27	27	2/21/2024 2:39 PM
28	18	2/21/2024 2:37 PM

29	21	2/21/2024 2:36 PM
30	14	2/21/2024 2:35 PM
31	35	2/21/2024 2:33 PM
32	40	2/21/2024 2:32 PM
33	41	2/21/2024 2:31 PM
34	44	2/21/2024 11:53 AM
35	15	2/21/2024 11:52 AM
36	13	2/21/2024 11:51 AM
37	43	2/21/2024 11:48 AM
38	57	2/21/2024 11:47 AM
39	20	2/21/2024 11:42 AM
40	59	2/21/2024 11:41 AM
41	54	2/21/2024 11:39 AM
42	15	2/21/2024 11:38 AM
43	36	2/21/2024 11:37 AM
44	40	2/21/2024 11:35 AM
45	27	2/21/2024 11:34 AM
46	32	2/21/2024 11:32 AM
47	19	2/21/2024 11:31 AM
48	47	2/21/2024 11:30 AM
49	61	2/21/2024 11:29 AM
50	64	2/21/2024 11:24 AM
51	22	2/21/2024 10:55 AM
52	63	2/21/2024 10:53 AM
53	55	2/21/2024 10:52 AM
54	44	2/21/2024 10:51 AM
55	20	2/21/2024 10:49 AM
56	56	2/21/2024 10:48 AM
57	59	2/21/2024 10:47 AM
58	20	2/21/2024 10:24 AM
59	31	2/21/2024 10:22 AM
60	48	2/21/2024 10:20 AM
61	53	2/21/2024 10:18 AM
62	33	2/21/2024 10:16 AM
63	33	2/21/2024 10:15 AM
64	53	2/21/2024 10:13 AM
65	40	2/21/2024 10:12 AM
66	72	2/21/2024 10:11 AM

67	59	2/21/2024 10:09 AM
68	20	2/21/2024 10:07 AM
69	38	2/21/2024 9:23 AM
70	17	2/21/2024 9:21 AM
71	24	2/21/2024 9:18 AM
72	70	2/21/2024 9:17 AM
73	53	2/21/2024 9:15 AM
74	53	2/21/2024 9:13 AM
75	46	2/21/2024 9:12 AM
76	40	2/21/2024 9:10 AM
77	32	2/21/2024 9:09 AM
78	44	2/21/2024 9:00 AM
79	41	2/21/2024 8:57 AM
80	62	2/21/2024 8:56 AM
81	50	2/21/2024 8:54 AM
82	59	2/21/2024 8:53 AM
83	25	2/21/2024 8:52 AM
84	57	2/21/2024 8:51 AM
85	16	2/21/2024 8:50 AM
86	18	2/21/2024 8:49 AM
87	61	2/21/2024 8:47 AM
88	38	2/21/2024 8:46 AM
89	66	2/21/2024 8:44 AM
90	49	2/21/2024 8:41 AM
91	34	2/21/2024 8:38 AM
92	64	2/20/2024 11:13 AM
93	38	2/20/2024 11:09 AM
94	79	2/20/2024 11:07 AM
95	36	2/20/2024 11:03 AM
96	27	2/20/2024 11:01 AM
97	30	2/20/2024 11:00 AM
98	42	2/20/2024 10:58 AM
99	37	2/20/2024 10:55 AM
100	15	2/20/2024 10:54 AM
101	58	2/20/2024 10:23 AM
102	61	2/20/2024 10:22 AM
103	18	2/20/2024 10:20 AM
104	66	2/20/2024 10:19 AM

105	62	2/20/2024 10:17 AM
106	32	2/20/2024 10:12 AM
107	37	2/20/2024 10:09 AM
108	20	2/20/2024 10:08 AM
109	76	2/20/2024 10:04 AM
110	47	2/20/2024 10:00 AM
111	58	2/20/2024 9:58 AM
112	64	2/20/2024 9:57 AM
113	33	2/20/2024 9:55 AM
114	73	2/15/2024 3:12 PM
115	63	2/11/2024 10:59 AM
116	63	1/30/2024 4:12 PM
117	64	1/26/2024 6:59 PM
118	69	1/25/2024 7:12 PM
119	68	1/25/2024 7:10 PM
120	N/A	1/19/2024 5:00 PM
121	40	1/19/2024 1:03 PM
122	52	1/18/2024 11:21 AM
123	18	1/17/2024 2:23 PM
124	65	1/17/2024 4:08 AM
125	35	1/16/2024 5:10 PM
126	65	1/16/2024 2:34 PM
127	27	1/4/2024 9:25 AM
128	49	1/4/2024 9:18 AM
129	30	12/29/2023 10:13 AM
130	51	12/29/2023 10:12 AM
131	28	12/29/2023 10:10 AM
132	44	12/29/2023 10:09 AM
133	66	12/29/2023 10:07 AM
134	52	12/29/2023 10:05 AM
135	63	12/29/2023 9:52 AM
136	33	12/29/2023 9:50 AM
137	44	12/29/2023 9:47 AM
138	72	12/29/2023 9:46 AM
139	44	12/29/2023 9:39 AM
140	41	12/29/2023 9:38 AM
141	14	12/29/2023 9:36 AM
142	63	12/29/2023 9:30 AM

143	31	12/29/2023 9:29 AM
144	50	12/29/2023 9:27 AM
145	64	12/29/2023 9:25 AM
146	34	12/29/2023 9:23 AM
147	38	12/29/2023 9:14 AM
148	44	12/29/2023 9:12 AM
149	32	12/29/2023 9:09 AM
150	42	12/29/2023 9:07 AM
151	34	12/29/2023 8:58 AM
152	5	12/29/2023 8:56 AM
153	12	12/29/2023 8:53 AM
154	14	12/29/2023 8:49 AM
155	11	12/29/2023 8:46 AM

#	YOUR GENDER	DATE
1	female	2/21/2024 3:23 PM
2	female	2/21/2024 3:20 PM
3	female	2/21/2024 3:16 PM
4	female	2/21/2024 3:15 PM
5	female	2/21/2024 3:13 PM
6	female	2/21/2024 3:12 PM
7	female	2/21/2024 3:08 PM
8	female	2/21/2024 3:06 PM
9	male	2/21/2024 3:05 PM
10	female	2/21/2024 3:04 PM
11	female	2/21/2024 3:03 PM
12	female	2/21/2024 3:01 PM
13	female	2/21/2024 3:00 PM
14	female	2/21/2024 2:58 PM
15	female	2/21/2024 2:57 PM
16	male	2/21/2024 2:56 PM
17	female	2/21/2024 2:54 PM
18	female	2/21/2024 2:53 PM
19	female	2/21/2024 2:51 PM
20	female	2/21/2024 2:49 PM
21	male	2/21/2024 2:49 PM
22	male	2/21/2024 2:47 PM
23	female	2/21/2024 2:45 PM
24	female	2/21/2024 2:42 PM

25	female	2/21/2024 2:41 PM
26	female	2/21/2024 2:40 PM
27	female	2/21/2024 2:39 PM
28	female	2/21/2024 2:37 PM
29	female	2/21/2024 2:36 PM
30	female	2/21/2024 2:35 PM
31	female	2/21/2024 2:33 PM
32	female	2/21/2024 2:32 PM
33	female	2/21/2024 2:31 PM
34	female	2/21/2024 11:53 AM
35	female	2/21/2024 11:52 AM
36	female	2/21/2024 11:51 AM
37	female	2/21/2024 11:48 AM
38	male	2/21/2024 11:47 AM
39	female	2/21/2024 11:42 AM
40	female	2/21/2024 11:41 AM
41	female	2/21/2024 11:39 AM
42	female	2/21/2024 11:38 AM
43	male	2/21/2024 11:37 AM
44	female	2/21/2024 11:35 AM
45	female	2/21/2024 11:34 AM
46	female	2/21/2024 11:32 AM
47	female	2/21/2024 11:31 AM
48	female	2/21/2024 11:30 AM
49	female	2/21/2024 11:29 AM
50	female	2/21/2024 11:24 AM
51	female	2/21/2024 10:55 AM
52	female	2/21/2024 10:53 AM
53	female	2/21/2024 10:52 AM
54	female	2/21/2024 10:51 AM
55	female	2/21/2024 10:49 AM
56	female	2/21/2024 10:48 AM
57	female	2/21/2024 10:47 AM
58	female	2/21/2024 10:24 AM
59	male	2/21/2024 10:22 AM
60	female	2/21/2024 10:20 AM
61	female	2/21/2024 10:18 AM
62	male	2/21/2024 10:16 AM

63	female	2/21/2024 10:15 AM
64	male	2/21/2024 10:13 AM
65	female	2/21/2024 10:12 AM
66	male	2/21/2024 10:11 AM
67	female	2/21/2024 10:09 AM
68	female	2/21/2024 10:07 AM
69	female	2/21/2024 10:06 AM
70	female	2/21/2024 9:23 AM
71	female	2/21/2024 9:21 AM
72	female	2/21/2024 9:18 AM
73	male	2/21/2024 9:17 AM
74	male	2/21/2024 9:15 AM
75	female	2/21/2024 9:13 AM
76	male	2/21/2024 9:12 AM
77	female	2/21/2024 9:10 AM
78	male	2/21/2024 9:09 AM
79	female	2/21/2024 9:00 AM
80	female	2/21/2024 8:57 AM
81	male	2/21/2024 8:56 AM
82	male	2/21/2024 8:54 AM
83	female	2/21/2024 8:53 AM
84	female	2/21/2024 8:52 AM
85	female	2/21/2024 8:51 AM
86	female	2/21/2024 8:50 AM
87	female	2/21/2024 8:49 AM
88	female	2/21/2024 8:47 AM
89	female	2/21/2024 8:46 AM
90	female	2/21/2024 8:41 AM
91	female	2/21/2024 8:38 AM
92	female	2/20/2024 11:13 AM
93	female	2/20/2024 11:09 AM
94	female	2/20/2024 11:07 AM
95	male	2/20/2024 11:03 AM
96	male	2/20/2024 11:01 AM
97	female	2/20/2024 10:55 AM
98	female	2/20/2024 10:54 AM
99	male	2/20/2024 10:23 AM
100	female	2/20/2024 10:22 AM

101	Female	2/20/2024 10:20 AM
102	male	2/20/2024 10:17 AM
103	Female	2/20/2024 10:12 AM
104	Female	2/20/2024 10:09 AM
105	Female	2/20/2024 10:08 AM
106	Male	2/20/2024 10:04 AM
107	male	2/20/2024 10:00 AM
108	Male	2/20/2024 9:58 AM
109	Female	2/20/2024 9:57 AM
110	Male	2/20/2024 9:55 AM
111	M	2/15/2024 3:12 PM
112	F	2/11/2024 10:59 AM
113	Male	1/30/2024 4:12 PM
114	F	1/26/2024 6:59 PM
115	Female	1/25/2024 7:12 PM
116	Female	1/25/2024 7:10 PM
117	N/A	1/19/2024 5:00 PM
118	Female	1/19/2024 1:03 PM
119	Female and a male 2 people	1/18/2024 11:21 AM
120	F	1/17/2024 2:23 PM
121	F	1/17/2024 4:08 AM
122	Female	1/16/2024 5:10 PM
123	Female	1/16/2024 2:34 PM
124	female	1/4/2024 9:25 AM
125	Male	12/29/2023 10:13 AM
126	Female	12/29/2023 10:12 AM
127	Male	12/29/2023 10:10 AM
128	Female	12/29/2023 10:09 AM
129	Male	12/29/2023 10:07 AM
130	Female	12/29/2023 10:05 AM
131	Female	12/29/2023 10:04 AM
132	Female	12/29/2023 10:01 AM
133	Male	12/29/2023 9:52 AM
134	Female	12/29/2023 9:47 AM
135	Female	12/29/2023 9:46 AM
136	Male	12/29/2023 9:39 AM
137	Female	12/29/2023 9:38 AM
138	Male	12/29/2023 9:36 AM

139	Female	12/29/2023 9:30 AM
140	Female	12/29/2023 9:29 AM
141	Female	12/29/2023 9:27 AM
142	Female	12/29/2023 9:25 AM
143	Female	12/29/2023 9:23 AM
144	Female	12/29/2023 9:14 AM
145	Female	12/29/2023 9:12 AM
146	Male	12/29/2023 9:09 AM
147	Female	12/29/2023 9:07 AM
148	Female	12/29/2023 8:59 AM
149	Female	12/29/2023 8:58 AM
150	Male	12/29/2023 8:56 AM
151	Female	12/29/2023 8:53 AM
152	Male	12/29/2023 8:49 AM
153	Male	12/29/2023 8:46 AM
#	YOUR RACE OR ETHNICITY	DATE
1	latino	2/21/2024 3:23 PM
2	latino	2/21/2024 3:20 PM
3	white/not latino	2/21/2024 3:16 PM
4	white/not latino	2/21/2024 3:15 PM
5	white/not latino	2/21/2024 3:13 PM
6	white/latino	2/21/2024 3:12 PM
7	Other	2/21/2024 3:08 PM
8	latino	2/21/2024 3:06 PM
9	latino	2/21/2024 3:05 PM
10	white	2/21/2024 3:04 PM
11	White/not latino	2/21/2024 3:03 PM
12	white	2/21/2024 3:01 PM
13	white/not latino	2/21/2024 3:00 PM
14	white/not latino	2/21/2024 2:57 PM
15	white	2/21/2024 2:56 PM
16	white/not latino	2/21/2024 2:54 PM
17	white/latino	2/21/2024 2:53 PM
18	latino	2/21/2024 2:51 PM
19	white	2/21/2024 2:49 PM
20	white	2/21/2024 2:49 PM
21	white	2/21/2024 2:47 PM
22	white	2/21/2024 2:46 PM

23	white	2/21/2024 2:45 PM
24	white	2/21/2024 2:42 PM
25	white	2/21/2024 2:41 PM
26	white/not latino	2/21/2024 2:40 PM
27	latino	2/21/2024 2:39 PM
28	white, asian/not latino	2/21/2024 2:37 PM
29	white	2/21/2024 2:36 PM
30	white/not latino	2/21/2024 2:35 PM
31	white/not latino	2/21/2024 2:33 PM
32	latino	2/21/2024 2:32 PM
33	white/not latino	2/21/2024 2:31 PM
34	latino	2/21/2024 11:53 AM
35	white/not latino	2/21/2024 11:52 AM
36	white/not latino	2/21/2024 11:51 AM
37	white/not latino	2/21/2024 11:48 AM
38	not latino	2/21/2024 11:47 AM
39	white/not latino	2/21/2024 11:42 AM
40	white	2/21/2024 11:39 AM
41	white/not latino	2/21/2024 11:38 AM
42	white/not latino	2/21/2024 11:37 AM
43	white/not latino	2/21/2024 11:35 AM
44	latino	2/21/2024 11:34 AM
45	latino	2/21/2024 11:32 AM
46	latino	2/21/2024 11:31 AM
47	white/not latino	2/21/2024 11:29 AM
48	white/not latino	2/21/2024 11:24 AM
49	not latino	2/21/2024 10:55 AM
50	white/not latino	2/21/2024 10:53 AM
51	white/not latino	2/21/2024 10:52 AM
52	white/not latino	2/21/2024 10:51 AM
53	white/american indian/latino	2/21/2024 10:49 AM
54	white/not latino	2/21/2024 10:48 AM
55	white/not latino	2/21/2024 10:47 AM
56	latino	2/21/2024 10:24 AM
57	white	2/21/2024 10:22 AM
58	white	2/21/2024 10:20 AM
59	white/not latino	2/21/2024 10:18 AM
60	white/not latino	2/21/2024 10:16 AM

61	latino	2/21/2024 10:15 AM
62	white	2/21/2024 10:13 AM
63	white/not latino	2/21/2024 10:12 AM
64	white	2/21/2024 10:11 AM
65	white/not latino	2/21/2024 10:07 AM
66	latino	2/21/2024 10:06 AM
67	white/latino	2/21/2024 9:23 AM
68	white	2/21/2024 9:21 AM
69	other	2/21/2024 9:18 AM
70	white	2/21/2024 9:17 AM
71	white	2/21/2024 9:15 AM
72	asian	2/21/2024 9:13 AM
73	other/not latino	2/21/2024 9:12 AM
74	latino	2/21/2024 9:10 AM
75	white/not latino	2/21/2024 9:09 AM
76	white	2/21/2024 9:00 AM
77	white	2/21/2024 8:57 AM
78	white/not latino	2/21/2024 8:56 AM
79	white	2/21/2024 8:54 AM
80	white	2/21/2024 8:53 AM
81	white/latino	2/21/2024 8:52 AM
82	white/not latino	2/21/2024 8:51 AM
83	white	2/21/2024 8:49 AM
84	latino	2/21/2024 8:47 AM
85	white/not latino	2/21/2024 8:46 AM
86	latino	2/21/2024 8:44 AM
87	white/not latino	2/21/2024 8:41 AM
88	white/not latino	2/21/2024 8:38 AM
89	white	2/20/2024 11:13 AM
90	white	2/20/2024 11:09 AM
91	white	2/20/2024 11:07 AM
92	latino	2/20/2024 11:03 AM
93	latino	2/20/2024 11:01 AM
94	white/not latino	2/20/2024 10:55 AM
95	white/not latino	2/20/2024 10:54 AM
96	Latino	2/20/2024 10:23 AM
97	white	2/20/2024 10:22 AM
98	White	2/20/2024 10:20 AM

99	White	2/20/2024 10:19 AM
100	white/not latino	2/20/2024 10:17 AM
101	Latino	2/20/2024 10:12 AM
102	White	2/20/2024 10:08 AM
103	white	2/20/2024 10:00 AM
104	White/Not Latino	2/20/2024 9:58 AM
105	White/Not Latino	2/20/2024 9:57 AM
106	White/Not Latino	2/20/2024 9:55 AM
107	W	2/15/2024 3:12 PM
108	W	2/11/2024 10:59 AM
109	White	1/30/2024 4:12 PM
110	White	1/26/2024 6:59 PM
111	White	1/25/2024 7:12 PM
112	White	1/25/2024 7:10 PM
113	N/A	1/19/2024 5:00 PM
114	Caucasian	1/19/2024 1:03 PM
115	White	1/18/2024 11:21 AM
116	W	1/17/2024 2:23 PM
117	C	1/17/2024 4:08 AM
118	White	1/16/2024 5:10 PM
119	Caucasian	1/16/2024 2:34 PM
120	Latino	1/4/2024 9:25 AM
121	Latino	1/4/2024 9:18 AM
122	White	12/29/2023 10:13 AM
123	White	12/29/2023 10:12 AM
124	White	12/29/2023 10:10 AM
125	White	12/29/2023 10:09 AM
126	White	12/29/2023 10:05 AM
127	White	12/29/2023 10:04 AM
128	White	12/29/2023 9:52 AM
129	White	12/29/2023 9:50 AM
130	White	12/29/2023 9:47 AM
131	White	12/29/2023 9:46 AM
132	White	12/29/2023 9:39 AM
133	Latino	12/29/2023 9:38 AM
134	Latino	12/29/2023 9:36 AM
135	Not Latino	12/29/2023 9:33 AM
136	White	12/29/2023 9:30 AM

137	White	12/29/2023 9:29 AM
138	Asian	12/29/2023 9:27 AM
139	White	12/29/2023 9:25 AM
140	Not Latino	12/29/2023 9:23 AM
141	White	12/29/2023 9:16 AM
142	Latino	12/29/2023 9:14 AM
143	White	12/29/2023 9:12 AM
144	White	12/29/2023 9:09 AM
145	Latino	12/29/2023 9:07 AM
146	Latino	12/29/2023 8:59 AM
147	Latino	12/29/2023 8:58 AM
148	White	12/29/2023 8:56 AM
149	White	12/29/2023 8:53 AM
150	White	12/29/2023 8:49 AM
151	White	12/29/2023 8:46 AM

At the end of her presentation, Ms. Germain asked if there were questions from the group. Jerry Hermanson asked if she had received comments from anyone unhappy with services. Ms. Germain replied that there were a few. She gave a few examples; drafty, dirty, rude staff does not want to be at work and rooms need brighter colors/bland. Someone also requested a webpage or Facebook for Animal Services, which would list animals available for adoption. Ms. Germain noted Animal Services does indeed have a Facebook page and MCPH is a part of the County website, which is currently in the process of being re-done. This project is contracted out and should be completed within a 1yr to 1½ yrs. Jimmy Villard said one of the things asked for was expanded hours. He added this is not practical.

Ellen Shope inquired about a complaint of not allowing parents in the waiting room. Ms. Germain explained that the complaint was in regards to the Molar Roller waiting room, which is small. Garrett Higdon asked if the new Molar Roller would have more room. Melissa Setzer answered it should have a little more width.

Dr. Charles Vargas asked for more clarification on a comment questioning whether gender, race or ethnicity would affect care. Ms. Germain explained that was a response to an optional question "tell us more about yourself". Ms. Shope asked if this was information collected when a patient checks in, to which Ms. Germain answered, yes. Ms. Germain added all of our patients receive the same great level of care regardless of gender, race or ethnicity.

Kathy McGaha addressed the group emphasizing the use of the survey as a Quality Improvement tool. MCPH Leadership has the responsibility to consider suggestions from the consumer and then make reasonable changes.

**Approval of
Previous Meeting
Minutes:**

Jerry Hermanson requested board members begin receiving Previous Minutes and upcoming Agenda handouts along with the Agenda before the each board meeting. Kathy McGaha and Amanda Cowart acknowledged his request and agreed to do so. Garrett Higdon made a motion to approve the previous minutes. Ellen Shope seconded the motion. Motion passed unanimously.

Old Business:

Environmental Health Fees

Kathy McGaha reviewed the proposed fees for Environmental Health. Please see handouts below.



Environmental Health Fee Schedule

On-site Wastewater		
Improvement Permit Construction Authorization Operations Permit	1 Bedroom	\$400
	2 Bedrooms	\$550
	3 Bedrooms	\$700
	4 Bedrooms	\$850
	5 Bedrooms	\$1000
	6 Bedrooms	\$1150
	7+ Bedrooms	\$300 (per each over 6)
	Commercial	\$2 per gallon
Repair	Residential	No Charge
	Commercial	\$0.75 per gallon
Other	Addition to System	\$250 per bedroom
	Existing System Authorization	\$150
	Tank Relocation	\$250
	Relocation of System	See IP/CA fees
	Migrant Housing Report	\$150
Private Options	EOP	\$35
	AOWE	\$35
	a(2)	40% of IP/CA equivalent

Private Drinking Wells		
Construction Authorization Certificate of Completion	Private Well	\$375
	Regulated Well	\$375
Repair	Without Samples	No Charge
	With Samples	\$129
Other	Permit Revision	\$200
	Variance	\$275
	Abandonment Permit	No Charge

Water Sampling		
Total coliform / <i>E. coli</i>	Basic	\$35
	Quantitray	\$45
Inorganic Panel	With nitrates / nitrites	\$90
	Without nitrates / nitrites	\$85
Full Panel	Bacteria, Inorganic, Nitrate	\$125
Other	Nitrates / Nitrites	\$45
	Metals Only	\$75
	Individual Metals	\$65
	Volatile Organic Compounds	\$150
	Pesticides	\$90
	Petroleum	\$90
	Herbicides	\$90
	Hexavalent Chromium	\$100
	Carbamates	\$90
	Lead / Copper	\$85
	Sulfur / Sulfate Bacteria	\$60
	Iron Bacteria	\$50
	Pseudomonas	\$50
	Fecal coliform / Streptococcus	\$60
	Enterococcus	\$45
	Heterotrophic Plate Count	\$45
Anions	\$50	
Disinfection Residuals	\$50	
Arsenic Speciation	\$50	

Food, Lodging, and Institutions		
Plan Review / New Permit	Food Service Establishment	\$250
	Mobile Food Unit	\$250
	Lodging	\$100
Other	Temporary Food Unit	\$75
	Mass Gathering	\$100
	Limited Food Service	\$75
	Resident Camp	\$100
	Summer Camp	\$100
	Primitive Camp	\$100

Swimming Pools and Tattoo		
Swimming Pool / Spa	Plan Review	\$300
	Revised Plan Review	\$200
	Seasonal Permit	\$150
	Annual Permit	\$250
Tattoo / Permanent Makeup	Parlor Permit	\$500
	Artist Permit	\$250
	Temporary / Guest Permit	\$150

Clerical & Administrative		
Clerical	Research Request	\$10
	Copy / Print	\$0.25 per page
	Copy of Rules	\$5
Administrative	NSF / Returned Check Fee	\$25
	Refund Filing Fee	\$25
	Return Visit	\$150
	Site Visit	\$150
	H ₂ O Sample Collection	\$50
	Penalty (<480 gpd)	≤\$50 daily
	Penalty (>480 gpd)	≤\$300 daily

Proposed Environmental Health Fee Schedule March 26, 2024

Division	Fee Name	Fee Description	Current	Proposed
Food, Lodging, & Institutions	Food Service Plan Review	Charged for food service plan review and evaluation	\$200	\$250
Food, Lodging, & Institutions	Limited Food Establishment Permit	Charged for food service plan review and evaluation	\$75	\$75
Food, Lodging, & Institutions	Mobile Food Unit Permit	Charged for food service plan review and evaluation	\$200	\$250
Food, Lodging, & Institutions	Public Swimming Pool Plan Review	Charged for pool/spa plan review and evaluation, per body of water	\$100	\$300
Food, Lodging, & Institutions	Public Swimming Pool Permit, Annual	Charged to permit public swimming pools and spas, per body of water	\$100	\$200
Food, Lodging, & Institutions	Public Swimming Pool Permit, Seasonal	Charged to permit public swimming pools and spas, per body of water	\$100	\$150
Food, Lodging, & Institutions	Tattoo Parlor Permit	This fee is charged to permit a tattoo artist (owner)	\$700	\$500
Food, Lodging, & Institutions	Tattoo Artist Permit	This fee is charged to permit a tattoo artist	\$500	\$250
Food, Lodging, & Institutions	Temporary Food Establishment	These fees are set by NC General Statute and charged for food vendors associated with temporary events/festivals	\$75	\$75
Food, Lodging, & Institutions	Temporary Tattoo Artist / Guest Artist Permit	Charged to permit a tattoo artist associated with a temporary tattoo event*	N/A	\$150
Food, Lodging, & Institutions	Re-Visit Fee	Charged when a public swimming pool is not adequately prepared for a permitting visit	N/A	\$150
Food, Lodging, & Institutions	Lodging Plan Review	Charged for plan review of lodging establishment	N/A	\$100
On-site Wastewater	IP/CA - 1 Bedroom Equivalency	Charged for septic permits; includes Improvement Permit, Construction Authorization, and Operations Permit	\$400	\$400
On-site Wastewater	IP/CA - 2 Bedroom Equivalency	Charged for septic permits; includes Improvement Permit, Construction Authorization, and Operations Permit	\$500	\$550
On-site Wastewater	IP/CA - 3 Bedroom Equivalency	Charged for septic permits; includes Improvement Permit, Construction Authorization, and Operations Permit	\$500	\$700
On-site Wastewater	IP/CA - 4 Bedroom Equivalency	Charged for septic permits; includes Improvement Permit, Construction Authorization, and Operations Permit	\$1,000	\$850
On-site Wastewater	IP/CA - 5 Bedroom Equivalency	Charged for septic permits; includes Improvement Permit, Construction Authorization, and Operations Permit	\$1,000	\$1,000
On-site Wastewater	IP/CA - 6 Bedroom Equivalency	Charged for septic permits; includes Improvement Permit, Construction Authorization, and Operations Permit	\$1,188	\$1,150
On-site Wastewater	IP/CA - 7+ Bedrooms Equivalency	Charged for septic permits, per additional bedroom over 6	\$1,386	\$300
On-site Wastewater	IP/CA - Commercial	Charged for commercial septic permits, per gallon of daily flow rate	\$1.65	\$2
On-site Wastewater	Repair - Residential	No fee levied for this service	\$0	\$0
On-site Wastewater	Repair - Commercial	Charged for commercial septic repairs, per gallon of daily flow rate	\$0.42	\$0.75
On-site Wastewater	Addition to System	Charged for septic permits, per added bedroom	\$250	\$250
On-site Wastewater	Tank Relocation	Charged for septic permits	\$125	\$250
On-site Wastewater	System Compliance Check	Charged for septic compliance inspection	\$150	\$150
On-site Wastewater	System Location	Charged for general services	\$125	\$150
On-site Wastewater	System Relocation - EHS Visit	Charged for septic permits	\$125	\$150
On-site Wastewater	System Relocation - Affidavit	Charged for general services	\$35	\$35
On-site Wastewater	Engineered Option / AOWE Permit	Charged for general services	\$35	\$35
On-site Wastewater	Session Law Permit	Charged for general services, at max of 40% for equivalent system design	see IP/CA fees	see IP/CA fees
On-site Wastewater	Relocation of System	Charged for septic permits, per IP/CA fee schedule; for non-filing septic systems	\$125	see IP/CA fees
On-site Wastewater	Migrant Housing Inspection	Charged for services necessary for DoL pre-occupancy report	N/A	\$150
Private Drinking Water	Private Well Construction Authorization	Charged for well permits	\$375	\$375
Private Drinking Water	1700 Well Construction Authorization	Charged for well permits	\$375	\$375
Private Drinking Water	Well Relocation / Permit Revision	Charged for well permits	\$125	\$200
Private Drinking Water	Well Repair - with water samples	Charged for well permits	\$129	\$129
Private Drinking Water	Well Repair - without water samples	No fee levied for this service	\$0	\$0
Private Drinking Water	Construction Authorization Revision	Charged for well permits	\$125	\$200
Private Drinking Water	Well Abandonment	No fee levied for this service	\$0	\$0

FY 2023-2024



**Approved by the
Jackson County Board of Health
& Board of County Commissioners**

Effective July 1, 2023

FY 2023-2024

ENVIRONMENTAL HEALTH

ONSITE WASTEWATER PERMITS

IMPROVEMENT PERMIT APPLICATION		
Single Family Dwelling Unit (One House Or Manufactured Home)	2 Bedrooms	\$240.00
	3 Bedrooms	\$360.00
	4 Bedrooms	\$480.00
	More than 4 Bedrooms	\$120.00 per Bedroom
Multi Family Dwelling Units/Commercial-Business Establishments (Apartments, Condos, Offices, Restaurants, etc.)	360 Gallons or Less Daily Sewage Flow	\$240.00
	Each Additional 10 Gallons of Sewage Flow	\$20.00
Repair Permit for a Single Family Dwelling Unit	Repair of Malfunctioning System	\$0.00

CONSTRUCTION AUTHORIZATION/OPERATION PERMIT	
For All Construction Authorization/Operation Permits	\$120.00

OTHER FEES	
Septic Tank Relocation, Tank Replacement	\$90.00
Change of Use of Facility Connected To A Septic System	\$60.00
Authorization to Reconnect To An Existing System	\$60.00
Large System Inspection/Operation Permit Renewal	\$360.00
Engineered Option Permit and AOWE (Paid at ATO request or prior)	30% of fee
Revisit Fee	\$60.00
Authorization to Connect: Mobile Home to an existing, properly functioning sewage disposal system in a MOBILE HOME PARK	\$60.00
Administrative Fee	\$60.00
Site Visit Fee	\$30.00

FY 2023-2024

DRILLED WELLS

WELL APPLICATION AND FEES	
Well Permit/Inspection	\$320.00
Consult with Downhole Camera Viewing	\$300.00
Well Repair Permit including Hydrofracture and Abandonment Permit	\$0
Well Relocation Permit (if on same PIN)	\$150.00

INDIVIDUAL WATER TESTING

WATER SAMPLE FEES		
Total Coliform/ <i>E. coli</i> , +/-	Presence/Absence testing using an enzymatic procedure	\$30.00
Total Coliform/ <i>E. coli</i> , =/- Rush Sample	Presence/Absence testing using an enzymatic procedure Results within 5 business days	\$60.00
Total Coliform/ <i>E. coli</i> , MPN	Enzymatic procedure using the Quantitray system.	\$35.00
Inorganic Panel without Nitrate/Nitrite	Alkalinity, Arsenic, Barium, Cadmium, Calcium, Chloride, Chromium, Copper, Fluoride, Hardness (Total), Iron, Lead, Manganese, Magnesium, Mercury, pH, Selenium, Silver, Sodium, Sulfate, Zinc	\$104.00
Full Panel (Bacteria, Inorganic, Nitrate)	Alkalinity, Arsenic, Barium, Cadmium, Calcium, Chloride, Chromium, Nitrate/Nitrite, Copper, Fluoride, Hardness (Total), Iron, Lead, Manganese, Magnesium, Mercury, pH, Selenium, Silver, Sodium, Sulfate, Zinc	\$170.00
Petroleum	Petroleum Analysis and VOC scan	\$104.00
Volatile Organic Compounds (VOC)	Volatile Organic Compounds	\$104.00
Nitrate/Nitrites Only	Nitrate, Nitrite	\$60.00
Pesticides	Chlorinated Pesticides; Nitrogen-Phosphorus Pesticides; EDB, DBCP & TCP	\$104.00
Herbicides	Glyphosate, Chlorinated Acid Herbicides	\$104.00
Fluoride (Requested by MD, Dentist)	Fluoride	\$0.00
Lead/Copper	Lead/Copper	\$102.00
Iron Bacteria	Centrifugation followed by a microscopic examination	\$64.00
Sulfur/Sulfate Bacteria	Presence/Absence testing for sulfur bacteria and for sulfur-reducing bacteria. This method requires a 30-day incubation period.	\$75.00
Hexavalent Chromium		\$90.00
<i>Other testing available through the SLPH</i>		Refer to Schedule

FY 2023-2024

FOOD AND LODGING SERVICES

PLAN REVIEW	
Restaurants	\$250.00
Food Stands	\$250.00
Mobile Food Units/Push Carts	\$250.00
Child Care Facility	\$150.00
Lodging	\$200.00
Change of Ownership	\$60.00

OTHER FEES	
Temporary Food Stands (Festivals/Events) per event	\$75.00
Mass Gatherings (concerts, etc.)	\$250.00

SWIMMING POOLS AND TATTOO	
Swimming Pool Plan Review	\$270.00
<i>Each additional feature for pool review</i>	\$60.00
Swimming Pool Annual Permit	\$90.00
<i>Additional Pool at same facility permitted during the same appointment</i>	\$60.00
Swimming Pool Rush Permit with less than 15 days from application	\$30.00
Tattoo Artist Annual Permit and Event Permit	\$100.00

SERVSAFE

SERVSAFE FEES	
Class, Book & Test	\$125.00
Test and Book	\$110.00
Test and Class	\$75.00
Test Only	\$60.00

HAYWOOD COUNTY ENVIRONMENTAL HEALTH

Effective July 1, 2023

SEWAGE DISPOSAL/RESIDENTIAL (Single Family Residence)

	<u>Improvement Permit</u>	<u>Upgrade IP to AFWSC</u>	<u>Full Permit</u>
Up to 3 Bedrooms	\$275.00	\$275.00	\$500.00
4 Bedrooms	\$325.00	\$325.00	\$600.00
5 Bedrooms	\$375.00	\$375.00	\$700.00
	\$ 50.00 each additional bedroom over 5		
Additions to existing system	1-3 bedrooms	\$350.00	
		\$ 50.00 each additional bedroom over 3	

PRIVATE ENGINEERING OPTION

For systems 1000 gpd or less	\$100.00
For systems 1001 gpd or greater, 30% of the standard fee, but never to exceed \$500.00	

COMPLIANCE INSPECTION REPORT

(When no record is found and determined satisfactory or when verification is needed for Building Permit or Planning Review) \$100.00

RE-EVALUATION OF IMPROVEMENT PERMIT OR A.F.W.S.C. (if permit has expired) *FULL PRICE

REPAIR OF EXISTING SYSTEM No Charge

MOBILE HOME PARK AUTHORIZATION (PER SITE) \$100.00 PER SITE

RECONNECTION/ TO EXISTING SYSTEM \$100.00

RE-INSPECTION FEE (After 2 Failed Inspections) \$ 50.00

MIGRANT HOUSING EVALUATION REPORT \$ 50.00

COMMERCIAL (Multi-family, business, etc.)

Sewage Flow (Gal)	<u>Improvement Permit</u>	<u>Upgrade IP to AFWSC</u>	<u>Full Permit</u>
1-360	\$300.00	\$350.00	\$500.00
361-1000	\$400.00	\$450.00	\$700.00
1001—greater	\$.50/gal.	\$.60/gal.	

WELL PERMIT

Replacement/Repair existing inoperable well	\$375.00
Consultation with Downhole Well Camera	\$175.00
Well Abandonment	\$100.00
	No Charge

WATER SAMPLES

	<u>Self-Collected</u>	<u>Environmental Health Collected & Well Inspection</u>
Bacterial	\$25.00 / \$15.00 Resample	\$50.00 / \$40.00 Resample
Full Well Test		\$125.00

FOOD AND LODGING

Food Service Facility Plan Review	\$250.00
Mobile Food Unit Plan Review	\$150.00
Push Cart Plan Review	\$ 75.00
Lodging Facility Plan Review	\$100.00

PUBLIC SWIMMING POOLS

Year Round Pools/Spas (per year)	\$170.00
Seasonal Pools/ Spas (per year)	\$120.00
Public Pool/Spa Plan Review	\$400.00

TATTOO PARLORS (Artists per year) \$250.00

TEMPORARY FOOD SERVICE \$ 75.00

MISCELLANEOUS

Bad Check N.S.F. Charge	\$ 25.00
Rule Booklets	\$ 3.00
Refunds (No refunds on any permitted site)	\$ 20.00 processing fee + \$25.00 trip fee if applicable
Credit Card Fee	Minimum \$1.00 or 3% of the fee (paid directly to processing company by cardholder)

ALL FEES ARE TO BE PAID PRIOR TO SERVICES BEING PROVIDED

Fee Schedule

On-site Wastewater Program

A. Residential/Dwelling Units

1) Improvement Permit (IP) Only

1 Bedroom (120 gpd) DDF.....	\$ 400
2 Bedroom (240 gpd) DDF.....	\$ 450 \$ 500
3 Bedroom (360 gpd) DDF.....	\$ 600
4 Bedroom (480 gpd) DDF	\$ 700
Each additional bedroom (120 gpd) DDF thereafter.....	\$ 200

4 Bedroom plus: \$ 700 for the first four bedrooms plus an additional \$ 200 for each additional bedroom thereafter. (Example: 5 bedroom = \$ 900, 6 bedroom = \$ 1100)

2) Construction Authorization (CA) Only (Issued off valid (IP))

1 Bedroom (120 gpd) DDF.....	\$ 200
2 Bedroom (240 gpd) DDF.....	\$ 225 \$ 250
3 Bedroom (360 gpd) DDF.....	\$ 300
4 Bedroom (480 gpd) DDF.....	\$ 350
Each additional bedroom (120 gpd) DDF thereafter.....	\$ 100

4 Bedroom plus: \$ 350 for the first four bedrooms plus an additional \$100 for each additional bedroom thereafter. (Example: 5 bedroom = \$ 450, 6 bedroom = \$ 550.

3) Improvement Permit/Construction Authorization (IP/CA Combined)

1 Bedroom (120 gpd) DDF.....	\$ 400
2 Bedroom (240 gpd) DDF.....	\$ 450-\$ 500
3 Bedroom (360 gpd) DDF.....	\$ 600
4 Bedroom (480 gpd) DDF.....	\$ 700
Each additional bedroom (120 gpd) DDF thereafter.....	\$ 200

4 Bedroom plus: \$ 700 for the first four bedrooms plus an additional \$ 200 for each additional bedroom thereafter. (Example: 5 bedroom = \$ 900, 6 bedroom = \$ 1100)

Note: Town homes, condominiums, patio homes, apartments, mobile home parks and any other multi-family developments and/or structures: application and fees are based upon number of bedrooms per individual residence **dwelling unit** and/or unit.

4) Repair to an existing onsite wastewater residential system (CA only).....\$ 100

Note: Per 15A-NCAC 18A-1961 (a), **Per 15A NCAC 18E .1303** an existing onsite wastewater system in use shall meet the North Carolina rules and regulations definition of a failing/malfunctioning system to qualify as a malfunctioning system in need of repair.

5) Alteration **Expansion/Addition of DDF to an existing on-site wastewater system.\$ 400**

- For a total of 4 bedrooms upon residence **dwelling unit** completion.
- 5 bedrooms or more, new residential fee required applied)

Note: **Alteration Expansion/Addition applies only to residential dwelling unit's onsite wastewater system(s) that are installed and functioning properly. An expansion/addition cannot be done to a valid Improvement Permit/Construction Authorization. To expand or add an to an IP/CA a new application with applicable fees shall be required for the total requested DDF. Commercial/non dwelling establishments shall be charged new system prices for any expansion/addition of the DDF- onsite wastewater system(s).**

6) Relocation of septic tank only.....\$ 250

7) Type IV, V, VI Inspection System Fee (residential only)\$ 300

Note: Type IV, V, VI System Inspection Fee: in addition to Improvement/Construction Authorization Fee. (payable at the time of building permit issuance)

8) **Recreational Park Trailer/ Park Model/Travel Trailer (RV) (per unit).....\$ 350 \$ 400**

Note: **A single RV shall be sized a minimum of 2-bedroom residence. 2 or more recreational park trailers, park models, and RV's DDF shall be sized in accordance with the most current Recreational Vehicle Park Guidance and 15ANCAC 18E .0401. RV and/or Travel Trailer does not include park models, tin homes, or small mobile homes. Per 15A-NCAC 18A .1949 (a), park models, tiny homes, and small mobile homes with only one bedroom shall be assessed as a 2-bedroom residence.**

9) Privy and all Type I systems\$ 250

10) Improvement Permit without expiration\$ 2000

DDF- Daily Design Flow

B. Commercial/Non-Residential/Non-Dwelling Establishment
Type I, II, III, IV, V, VI Systems

1) Improvement Permit (IP) Only

Daily Design Flow Rate of 180 gallons or less.....	\$ 250 \$ 400
Daily Design Flow Rate of 181-360 gallons.....	\$ 500 \$ 800
Additional Fee for each additional 10-gallons gallon per day in excess of 361 gallons per day.....	\$ 10 \$2/gallon

2) Construction Authorization (CA) Only (Issued off valid (IP)

Daily Design Flow Rate of 180 gallons or less.....	\$ 125 \$200
Daily Design Flow Rate of 181-360 gallons	\$ 250 \$400
Additional Fee for each additional 10-gallons gallon per day in excess of 361 gallons per day.....	\$ 10 \$2/gallon

3) Improvement Permit/Construction Authorization Combo

Daily Design Flow Rate of 180 gallons or less	\$ 250 \$400
Daily Design Flow Rate of 181-360 gallons.....	\$ 500 \$800
Additional Fee for each additional 10-gallons gallon per day in excess of 361 gallons per day.....	\$ 10 \$2/gallon

**4) Repair of an existing commercial/non-residential/~~non dwelling~~ onsite wastewater
system.....** 1/2 initial cost

Note: Per 15A NCAC 18A .1961 (a), Per 15A NCAC 18E .1303 an existing onsite wastewater system in use shall meet the North Carolina rules and regulations definition of a failing/malfunctioning system to qualify as a malfunctioning system in need of repair.

C. Site Visits:

- 1) ~~Health Department Release of an existing septic system for Remodel/Addition.....\$ 150-\$200~~
~~Note: Increased footprint of existing residence and/or new structures to property are proposed such as, but not limited to, porches, decks, outbuildings, shops, garages, swimming pools, etc.~~
- 2) ~~Health Department Release of an existing septic system for new home Setup.....\$ 200~~
- 3) ~~Health Department Release of an existing septic system for reconnection in existing mobile home park.....\$ 150~~
- 4) ~~Health Department Release for a new connection to an existing septic system or existing residence that has no electrical meter (meter locked "OFF", disconnected, or removed) by utility company.....\$ 200~~
- 5) ~~Health Department Release for Change of Use.....\$ 300~~

1) Existing System Approvals for Reconnection and Property Additions..... \$250

Note: Shall comply with 15A NCAC 18E .0206: Be within the same footprint of previous facility, no increase in DDF or wastewater strength. If does not meet all these requirements shall apply for a Construction Authorization with applicable fees.

- 2) Type IIIb Pump System Inspection.....\$ 200
(payable at the time of building permit issuance)
- 3) Re-visit, Site Consultation, Re-flagging, Re-inspection, or Pre-Construction Conference\$ 100

D. Private Permit Options:

D. Alternative Wastewater System Permitting Options:

- 1) Engineered Option Permit (EOP).....\$35
Note: This is a filing fee only paid at the time of submission of the Notice of Intent (NOI)
- 2) Authorized Onsite Wastewater Evaluator (AOWE).....\$35
Note: This is a filing fee only paid at the time of submission of the Notice of Intent (NOI)

3) SL 2022-11

- a) Improvement Permit Only.....100% of fees found in A. 1) & B. 1)
- b) Construction Authorization Only.....40% of fees found in A. 2) & B. 2)
- c) Improvement Permit/Construction Authorization.....40% of fees found in A. 3) & B. 3)

Note: Pursuant to NC GS 130A-335 (a2), (a3), (a5) Pursuant to NC GS 130A-336.1 (b) (m) Pursuant to NC GS 130A-336.2 (b) (m) Along with 15A NCAC 18A .1971 is available to an owner that provides an alternative process for onsite wastewater system permitting.

Private Drinking Water Well Program

A. Private Drinking Water Well

- 1) New Well.....\$ 400
 - 2) Repair of an Existing Well.....\$ 200
- Note:** Well repairs are work involved in deepening, reaming, sealing, installing, or changing casing depth, perforating, screening, or cleaning, acidizing or redevelopment of a well excavation, or any other work which results in breaking or opening the well seal. Repairs also include well liners, hydrofracturing. (A spring that has dried up serving an existing established residence shall be assessed as a well repair). Well repair fees do not apply when the repair is made within 180 days of new well construction.
- 3) Well Abandonment.....\$ 100
 - 4) Well Variance Request.....\$ 200
 - 5) Re-visit or Re-inspection.....\$ 100

B. Water Testing

- 1) Bacteria\$ 30
- 2) Inorganic Chemistry: Metals Panel only.....\$ 100
- 3) Nitrate/Nitrite.....\$ 75
- 4) Pesticides.....\$ 100
- 5) Volatile Organic Compound (VOC's).....\$ 100
- 6) Health Department Water Sample Collection Request.....\$ 50

Note: Upon request, other sample categories may be available from the North Carolina State Lab. However, fees for additional water testing categories shall be assessed at the current Clay County Health Department rate for the cost of product, shipping and handling from the North Carolina State Lab.

Food, Lodging, & Institution Program

- 1) Plan Review for any New Establishment with seats.....\$ 250
- 2) Plan Review for Renovation/Addition of Existing Establishment.....\$ 125
- 3) Food stand Plan Review.....\$ 125
- 4) Mobile Food Unit Plan Review.....\$ 100
- 5) Temporary Food Service Establishment Permit.....\$ 75

Public Swimming Pool and Tattoo Program

- 1) Tattoo Establishment Permit Fee.....\$ 700
- 2) Annual Fee per Tattoo Artist.....\$ 500
- 3) Plan Review for Tattoo Establishment.....\$ 125
- 4) Public Swimming Pool Seasonal Operation Permit.....\$ 200
- 5) Public Swimming Pool reinspection.....\$ 50
- 6) Public Swimming Pool Plan Review.....\$ 250

- All Fees are to be paid prior to the rendering of any services.
- No application shall be accepted until the application is complete, payment submitted, and all other local and state requirements are met.
- Any request for refunds on fees shall follow the Clay County Health Department Billing Guide for Environmental Health.
 (Amended Effective 1/1/2024)



ENVIRONMENTAL HEALTH SECTION
 FEE SCHEDULE (Revised July 1, 2021)

SEPTIC SYSTEM APPLICATION FEES

	IP* only	AC* only	IP/AC Combination*
Residential: Up to 3 bedrooms.....	\$275	\$275	\$500
4 bedrooms.....	\$325	\$325	\$600
5 bedrooms.....	\$375	\$375	\$700
Add for each bedroom over 5...	\$50	\$50	\$75
Commercial: Up to 250 GPD.....	\$300	\$300	\$450

Greater than 250 GPD, add \$0.50/gallon above 250 for IP only or AC only; IP/AC combination @ 1.5 times the single permit rate.

Repair/replacement of malfunctioning existing system.....NO CHARGE

Inspection of existing systems:

For storage buildings, garages, mobile home connections, etc.\$75 (Valid for 90 days after issuance)

**Improvement Permit (IP) is a site approval only which transfers to all owners within the valid period provided site conditions, etc., do not change. Most real estate transfers, especially those made for investment purposes, only require an IP. (Valid for 5 years after issuance)*

**Authorization for Wastewater System Construction (AC) provides the ability to obtain building permits and to install the designed wastewater system. The AC does transfer with the sale of the property and designated use within the specified time frame of the IP.*

NEW WELL PERMIT APPLICATION FEES

Private drinking water well permit application.....\$470 (includes water sampling after completion)

Revision of existing new well permit due to site planning changes, etc.\$235 (prior to construction)

WATER SAMPLING FEES FOR EXISTING WELLS

Organic (Bacteriological) ONLY	\$35.00 ea
Full Panel: Organic/Inorganic/Nitrate/Nitrate <u>collected during one visit</u>	\$150.00 ea
Pesticide/Herbicide Kit*	\$225.00 ea
Petroleum/ VOC/VOA Kit* (volatile organic compounds)	\$75.00 ea
*(add to "Full Panel")	

FOOD & LODGING APPLICATION FEES

Plan review application

Food and lodging... \$250	Temporary Food Service Permit..... \$75.00
Swimming pool..... \$250	Limited Food Service Permit..... \$75.00
Tattoo parlor..... \$250	

Site revisit fee.....\$50

(Site/facility not ready as indicated by applicant, property lines not marked, etc.)

Administration fee for application refund..... \$25

(Site not visited, no work commenced on property or project, etc.)

ANNUAL PERMIT FEES

Public Swimming Pools

Seasonal (per pool).....	\$150
Annual (per pool).....	\$200
Additional pool (per pool).....	\$100

Tattoo Parlors

Per artist.....	\$250
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ALL FEES ARE TO BE PAID PRIOR TO THE PROVISION OF ANY SERVICES

**BUNCOMBE COUNTY HEALTH & HUMAN SERVICES
ENVIRONMENTAL HEALTH FEE SCHEDULE**

Effective July 1, 2022

On-Site Wastewater and Wells Program	
Improvement Permit-Residential, Commercial, & Industrial	
First 500 Gallons	\$200.00
For each additional 500 gallons (round to the nearest 500 gallons), add	\$250.00
Improvement Permit revision	\$200.00
Authorization to Construct (w/ existing improvement permit) includes operations permit	\$350.00
Authorization to Construct (w/o existing improvement permit) includes operations permit, Privy Permit	\$550.00
Authorization to Construct Revision/Expansion	\$200.00
Septic system repair	\$100.00
Existing System Inspection	\$100.00
Construction Authorization, Improvement & Operation Permits - commercial & industrial	
First 500 gallons	\$525.00
For each additional 500 gal (round to nearest 500 gal), add:	\$250.00
Engineered Option Permit	\$165.00
Session Law Permit	\$550.00
Revisit fee (site not ready)	\$75.00
Well Permit Fee	\$350.00
Well Water Sampling	
Bacterial Analysis Well Site Visit	\$75.00
Resample if Positive	Free
Bacterial + Chemical Analysis Site Visit	\$100.00
Water Sample - no site visit (Self-Collect)	\$50.00
Pesticides	\$100.00
Herbicides	\$100.00
Petroleum	\$100.00
Volatile Organic Compounds (VOCs)	\$100.00
Chemical Panel w/ Nitrate/Nitrites	\$125.00
Chemical Panel	\$100.00
Nitrate/Nitrites	\$50.00
Food, Lodging, & Institutions Program	
Food Service Plan Review (new)	\$250.00
Food Service Plan Review (existing greater than 500 sq ft)	\$150.00
Food Service Plan Review Renovation/Addition (less than 500 sq. ft)	\$100.00
Mobile Food Unit Plan Review	\$175.00
Limited Food Establishment Permit	\$75.00
Temporary Food Establishment Permit	\$75.00
Public Swimming Pool Permit, seasonal	\$200.00
Public Swimming Pool Permit, annual	\$250.00
Public Swimming Pool Plan Review (per body of water)	\$300.00
Re-Visit Fee (Public swimming pools, if unable to permit)	\$75.00
Tattoo Parlor Permit, annual	\$175.00
Temporary Tattoo* or Guest Tattoo Artist Permit **	\$100.00
Serve Safe Food Certification classes	\$200.00
In Service Day Care class	\$40.00

* A temporary tattoo permit is a permit issued to a tattoo artist at an organized tattooing event not to exceed 7 days. The organized tattoo event must have a minimum of 15 tattoo artists and at a minimum meet the requirements of NCGS 130A-283 and Rules Governing Tattooing 15A NCAC 18A. 3200.

**A guest artist is a tattoo artist that has a tattoo permit issued by another county or state and operates out of an existing permitted Buncombe County tattoo establishment for a period not to exceed a total of 90 days per calendar year.

HENDERSON COUNTY

Forms & Fee Schedule for Environmental Health

Fee Schedule

Fee schedule

Septic	
Septic Permits	\$1000
Engineered Option Permits	\$75
Pre-existing (sewage only)	\$100
Permit changes requiring site visits for sewage	\$200
Building addition affecting septic system	\$250
Water Analysis and Wells	
Bacteriological	\$50
Inorganic Chemical, Petroleum, or Pesticide	\$100
Nitrates	\$50
Existing Well Permit Change	\$150
New Well Inspection Permit	\$350
State Required Fees for Water Analyses for New Wells	\$130
Total Fees for New Well Permits & Water Analyses	\$480
Miscellaneous	
Permit Tattoo Parlors - each artist	\$75
Public Swimming Pool Permits	\$100
	\$200
Plan Review Includes Restaurants, Food Stands, Meat Markets, Catered Elderly Nutrition & School Lunchrooms	\$250
Festival Permits (Temporary Food Stand Permits)	\$75
Rule Booklet	\$1 or \$2.50 mailed

All fees are effective July 1, 2022.

Swain County Health Department Fee Schedule

Onsite Wastewater Evaluations and Inspections Fees

Residential

1-2 Bedroom	\$450.00
3 Bedroom	\$550.00
4 Bedroom	\$650.00
5 Bedroom & Above	\$750.00 + \$100.00 additional over 5 BR
Authorization to Construct (AC)	\$250.00
Recreational Vehicle or Travel Trailer Permit	\$450.00
Repair Permit – Residential	\$100.00
Septic Tank Relocation Permit	\$225.00
Change of use of Facility	\$300.00
Addition to Structure	\$100.00
Additional Bedroom	\$200.00 per bedroom
Authorization to Reconnect to Existing System	\$150.00
Authorization to Reconnect to Existing in Mobile Home Park	\$100.00
Revisit Fee	\$100.00
Site Visit Fee	\$100.00
Administrative Fee	\$65.00
Operation Permit Type 4 & Above (5 Year Inspection)	\$1000.00

Commercial

0-360 Gallon	\$1000.00
361-1000 Gallon	\$1500.00
Repair Permit – Commercial	\$100.00

EOP Option

\$35.00

Well Construction Authorization Permit Fees

New Well Permit	\$375.00
Well Abandonment Permit	\$100.00
Well Repair Permit	\$100.00
Well Variance Permit	\$150.00
Well Site Consultative Visit	\$100.00
Well Consult with Downhole Camera	\$300.00
Well Site Re-Visit Fee	\$100.00

CHEROKEE COUNTY NORTH CAROLINA

FEE SCHEDULE FOR SERVICES

Septic Fees

Fee Type	Amounts
IP Only	\$600
CA	\$200
IP/CA	\$600 for 3 bedrooms or less plus \$50 per additional bedroom
Re-approval	\$300
Repair	Free
Revisit	\$75

Well Fees

Fee Type	Amounts
New Well	\$300
Repair	\$150
Abandonment	\$100
Revisit Fee	\$75

- | | |
|--|---|
| 13. Application for CA done after IP (unconventional &/or pump)
3 bedrooms or less (Type I - III, except IIIb) | \$200 |
| 14. Application for CA done after IP (unconventional &/or pump)
4 bedrooms (Type IIIb, IV - VI) | \$200 |
| 15. Application for CA for large system
(conventional & no pump, Type I - III, except IIIb)
more than 4 bedrooms | \$600 min +
\$1/gpd flow
>600 gpd |
| 16. Application for CA for large system
(unconventional &/or pump, Type IIIb, IV-VI)
more than 4 bedrooms | \$750 min +
\$1/gpd flow
>600 gpd |
| 17. Fee reduction for simultaneous inspection of pump
with all other components (tank & drainfield)
To be rebated after OP is released | (\$150) |
| 18. IP or CA transfer between different owners
(new application processing) | \$20 |
| 19. Review and reissue of certain permits

CAs expire after 5 years. If a CA was issued with a non-expiring
IP, it must be reviewed and reissued if the 5 year life of the CA has
passed. There will be \$600 fee for this service.

Permits issued between July 1 st , 1982 and September 30, 1994 may
be eligible for renewal under the provisions of Sessions Law 1997 --
443. These permits must meet all requirements of that Law. | \$600 |
| 18. Reconnection to any existing system
(If site is in mobile home park, every site in the park must be
inspected for signs of failure.) | \$300 |
| 19. Revisit fee if site is not ready for evaluation | \$75 |
| 20. Re-inspection fee if site not ready for system installation inspection | \$75 |
| 21. Periodic existing systems inspection | \$65.00/hr
w/2 hour min. |
| 22. Expansion of existing system
3 bedrooms or less
4 or more bedrooms | \$600

\$50 per
bedroom |

Single Family Residential Wastewater System

Description	Valid for	Amount
1. Engineered Option Permit	5 yrs	\$35
2. Application for IP and/or CA accompanied with a Licensed Soil Scientist full report with soil evaluations and system design.	5 yrs	40% of standard application fee
3. Application for standard IP (conventional & no pump) 3 bedrooms or less (Type I - III, except IIIb)	5 yrs	\$600
4. Application for standard IP (conventional & no pump) 4 bedrooms (Type I - III, except IIIb)	5 yrs	\$650
5. Applications for standard IP (unconventional &/or pump)* 3 bedrooms or less (Type IIIb, IV - VI)	5 yrs	\$750
6. Applications for standard IP (unconventional &/or pump)* 4 bedrooms (Type IIIb, IV - VI)	5 yrs	\$800
*If at application it is unknown if a site requires a pump, then the initial application can be made for no pump and if it is determined after the site evaluation that a pump is required then the difference shall be paid.		
7. Application for standard IP for large system (conventional & no pump, Type I - III, except IIIb)	5 yrs	\$600 min + \$1/gpd flow >600 gpd
8. Application for standard IP for large system (unconventional &/or pump, Type IIIb, IV-VI) more than 4 bedrooms	5yrs	\$750 min + \$1/gpd flow >600 gpd
9. Application for non-expiring IP (any kind) *but not less than the fee would be for standard permit	non-expiring	\$1800*
10. Application for CA if done at same time as IP		free
11. Applications for CA done after IP (conventional & no pump) 3 bedrooms or less (Type I - III, except IIIb)		\$200
12. Application for CA done after IP (conventional & no pump) 4 bedrooms (Type I - III, except IIIb)		\$200

Commercial and Non-Single Family Residential Wastewater System

Description	Valid for	Amount
1. Engineered Option Permit	5 yrs	\$35
2. Application for IP and/or CA accompanied with a Licensed Soil Scientist full report with soil evaluations and system design.	5 yrs	40% of commercial application fee
3. Application for IP for Commercial & Residential Use other than single family An IP is needed for the system components that are used in common for a Multi-Family system. Each individual residence also needs an IP.	5 yrs	\$600 min + \$1/gpd flow >600 gpd
4. Application for CA if at same time as IP	Up to 5 yrs	free
5. Application for CA if done after IP already issued	5 yrs from date of IP issue	\$200

Well Program Fees

Description	Valid for	Amount
1. Application for New Well Permit	5 yrs	\$300
2. Application for New Repair Permit	5 yrs	\$150
3. Application for Well Abandonment Permit		\$100
6. Well Inspection Revisit Fee		\$75

Miscellaneous Fee Services

Description	Amount
1. Application Fee for Permit for Tattoo Artist (Application is by each individual artist)	\$500/year
2. Fee for Seasonal Public Swimming Pool Permit (Includes spas, wading pools)	\$150/season
3. Fee for Year Round Public Swimming Pool Permit (Includes spas, wading pools)	\$250/year
4. Re-inspection fee for Public Swimming Pools (Pool must be ready when inspection is requested or re-inspection fee will be charged)	\$75/trip
5. Permit Fee for Additional Pools at same site (Period is year or season as appropriate)	\$100/period
6. Initial Plan Review Fee for Public Swimming Pool (Includes spas, wading pools - one time fee)	\$200
7. Plan Review for Restaurant (For restaurants without plan review in Raleigh)	\$250
8. Plan Review of food stand (For food stands without plan review in Raleigh) There is no inspection fee for those food outlets normally associated with youth leagues, Scouts, school fund projects, religious organizations, or similar groups. Discretion beyond the above described groups shall be decided by the Environmental Health Supervisor.	\$100
9. Existing system inspection for restaurant to confirm on-site wastewater system meets size requirements	
No change in number of seats	Free
Increase in number of seats	\$100

**GRAHAM COUNTY DEPARTMENT OF PUBLIC HEALTH
GRAHAM COUNTY ENVIRONMENTAL HEALTH FEES
(FISCAL YEAR 2022-23)**

**ONSITE
WASTEWATER:**

	Improvements Permit (IP) Only	Construction Authorization (CA) Issued off Existing IP	IP and CA
Residential:			
2-3 Bedrooms	\$250	\$150	\$400
4 Bedrooms	\$400	\$150	\$550
5 Bedrooms	\$450	\$150	\$600
>5 Bedrooms	N/A	N/A	See Commercial Rates.
Commercial:			
0 – 360gpd			\$400
361 – 600gpd			\$550
>600gpd			\$600 + \$1.00 per gallon
Repairs:			No Charge
Commercial Repairs:			½ of initial permit cost.
Rehook:			\$100
Consultation Visit:			\$100
Inspection of Existing System/ Additions to Structure:			\$100
Revisit/Redesign or Modification Fee:			\$100
Expansion to an Existing System:			\$300
Tank Relocation:			\$100
EOP Permit Fee:			30% of the cumulative total of an IP, CA, and OP Permit.
Improvements Permit without Expiration			\$2,000

**GRAHAM COUNTY DEPARTMENT OF PUBLIC HEALTH
GRAHAM COUNTY ENVIRONMENTAL HEALTH FEES
(FISCAL YEAR 2022-23)**

WELLS:

New Well Permit:	\$350
Well Repair:	\$100
Well Abandonment:	\$100
Revisit/Redesign or Modification of Permit Visit	\$100
Consultation Visit:	\$100

WATER LAB:

	Self Collection	Health Department Collection
Bacteria:	\$30	\$75
<u>State Lab Kits:</u>		
Full Well Panel: Inorganic Chemistry and Microbiology (included in Well Permit fee)	\$80	\$125
Inorganic Panel: Metals, Anions, Nitrate/Nitrite	\$85	\$130
Nitrate/Nitrite	\$40	\$85
Volatile Organic Chemicals	\$85	\$130

\$45.00 Service charge added for Health Department Staff Collection

Chemical Samples must be brought to the Health Department by 8:30am Monday – Wednesday for Courier

Bacteria Samples must be brought to the Health Department by 3:30pm Monday – Thursday

**GRAHAM COUNTY DEPARTMENT OF PUBLIC HEALTH
GRAHAM COUNTY ENVIRONMENTAL HEALTH FEES
(FISCAL YEAR 2022-23)**

REAL ESTATE – samples can be taken by any party, unless contract mandated collection by Environmental Health Specialist or Health Department. Collection fees apply.

FOOD AND LODGING:

Food Service Plan Review	\$200
Temporary Food Establishment Permit:	\$75
Yearly Pool Application Fee:	\$100
Swimming Pool Plan Review:	\$200
Annual Tattoo Permit Fee (Owner/Operator)	\$400
Tattoo Artist Annual Fee (per artist)	\$400

Madison County Health Department

Fee Schedule

On-Site Waste Water:

New Septic System – Construction Authorization	\$250.00
Improvement Permit-Individual (Private)	\$100.00
Improvement Permit-Development	\$200.00
Repair/Addition to Existing System	\$75.00
Home with System check (no record on file)	\$50.00
Replacement check (Replacement of Trailer)	\$50.00

Well Permit:

New Well – Construction Authorization	\$315.00
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Water Testing:

Coliform bacteria test only	\$30.00
Chemical test only	\$35.00
Nitrates/Nitrites Test Only	\$25.00

Plan Review:

Restaurant/Lodging/Swimming Pool (+\$50.00 yrly/each additional wading pool, spa, etc.)	Yearly Seasonal Pool Fee \$200.00 \$150.00
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Temporary Food Establishment Permit	\$75.00
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Tattoo Parlor:

Initial Inspection/Plan Review	\$500.00
Annual Tattoo Artist Fee	\$300.00

Revisit Fee:	\$50.00
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****Construction Authorization includes the permit to install the system;***

POLK COUNTY ENVIRONMENTAL HEALTH SERVICES
USER FEE SCHEDULE
RATES EFFECTIVE: 7/1/2019

Requested Service	Fee
New On-Site Wastewater System Suitability Evaluation	\$400.00
New Non-Residential/Commercial/Engineered/Large System	\$750.00 when exceeds 600 gpd, add \$.25 per gallon over 600 gpd. Maximum fee of \$975.00
Existing On-Site Wastewater System Inspection	\$75.00
On-Site Wastewater System Re-evaluation	\$200.00
On-Site Wastewater System Expansion/Addition/Change of Use	\$200.00
On-Site Wastewater System Re-Visit	\$75.00
On-Site Wastewater System Repair	\$50.00
New Drinking Water Well Site Evaluation and Permit (Includes water samples)	\$400.00
New Drinking Water Well Site Evaluation Re-Visit	\$50.00
Well Abandonment Inspection	\$50.00
Drinking Water Well Sampling:	
Inorganic Chemical Analysis	\$100.00
Nitrite/Nitrate Analysis	\$65.00
Petroleum Analysis	\$115.00
Pesticide Analysis	\$115.00
Herbicides	\$115.00
Bacteria (coliform) P/A	\$60.00
Iron Bacteria	\$70.00
Sulfur Bacteria	\$70.00
Metal Panel	\$100.00
Coal Ash Panel	\$105.00
Volatile Organic Chemicals	\$115.00
*New Drinking Water Well Analysis includes Bacteriological (Coliform), Nitrite/Nitrate and Inorganic Chemical	\$150.00
Temporary Food Establishment Inspection and Permit	\$75.00
New Food Establishment Plan Review	\$250.00
Public Swimming Pool Facility Plan Review	\$275.00
Annual Tattoo Parlor Permitting and Inspection	\$400.00 per Parlor \$200.00 per Artist
Annual Public Swimming Pool Permitting and Inspection Initial Charge is for the first pool, spa, or other aquatic attraction, then an additional charge for each additional pool, spa, or aquatic attraction	Seasonal: \$200.00 for first - \$50.00 for each additional Year-Round Facility: \$200.00 for first - \$50.00 for each additional
Establishment Permitting Re-Visit Fee	\$50.00
Administrative Records Copy Fee Per Page After First Copy	\$0.25

Paul Higdon expressed concern that Environmental Health is charging individual fees for an Improvement Permit and Construction Permit. Members of the Environmental Health staff clarified that the one-time total charge for a Septic Permit includes the Improvement, Construction and Operation Permits. After the clarification, Paul Higdon agreed the 4BR fee was an improvement, as it would decrease from the current fee of \$1000 to the proposed \$850. However, he then noted the 3BR fee increase from \$500 to \$700. Ms. McGaha said the increase was to address the step in bedrooms. Jonathan Fouts referred to the Jackson County Fee Schedule, noting that a 4BR IP is \$480 plus \$120 for the CA, totaling \$600. Paul Higdon asked about Jackson County's 3BR charge. Mr. Fouts replied that Jackson County's 3BR IP is \$360 plus \$120 for a CA, totaling \$480. Paul Higdon added he does the majority of his work in Jackson County and said the reason he mentioned Jackson County is because he considers them the model for On-site operations. Ellen Shope referred to the handouts provided, saying that Jackson County's Food and Lodging Fees are higher than Macon County's fees. Paul Higdon said he receives complaints of 4-6 week wait times for septic permits in Macon County. Ms. McGaha pointed to the fact that Jackson County has more staff. Mr. Fouts said there are 4 people and himself working in On-site. He added, we have 1 sometimes 2 secretaries, Jackson County has 3 secretaries. Paul Higdon continued saying Jackson County has cross-trained EH Specialists. Garrett Higdon asked if Macon County has cross-trained EH Specialists as well. Ms. McGaha said Macon County did have cross-trained EH Specialists. Lisa Browning, Interim EH Section Administrator/EH Program Specialist noted that she is not a proponent of cross-training employees. Mr. Fouts said there are some Food & Lodging that On-site will do, but those are more along the lines of tattoos and swimming pools. Paul Higdon added he appreciated the decrease in tattoo fees from \$700 to \$500. Mr. Fouts said there are approximately 22 tattoo artists now.

Jerry Hermanson asked Paul Higdon if he felt Macon County is negatively impacted due to higher rates than Jackson County. Paul Higdon replied not so much for developers and investors, but someone with a 4BR doublewide trailer is looking at \$375 well permit plus \$1000 septic permit, that is nearly \$1400. Someone who is investing or building a million or 2-5 million-dollar house that is a small sum. Mr. Hermanson then asked if Macon is being negatively impacted by pushing more real-estate development to Jackson County because of fees. Garrett Higdon suggested that we not only look at Jackson County as the example, but we should look at other counties such as Haywood County where a 3BR is \$500, we would be \$200 higher. Mr. Fouts added that during the State/Regional Pool Review, our pool permits were said to be the lowest in the region.

Dr. Matt Corbin acknowledged the board approved a few minor changes to the fees at the previous meeting in January. He asked when the last time the fees were changed across the board. Ms. McGaha answered it had been several years before Covid. Dr. Corbin concluded, 5 plus years. He asked if someone could speak to what went into the mindset of picking the fees. Jeremy Pless, Environmental Health Specialist answered if we want to compare to Jackson County, they do have 14 Environmental Health Specialists and we have 8. Part of it is the time investment for us to stay caught up, the manpower and not working at a deficit. Ms. McGaha added, in our Billing Guide, it is defined how we determine fees. The board gets to decide how we look at these fees and what we consider. Ms. Browning added regarding swimming pools, if they have a pool and spa, we charge \$100 for the pool and \$50 for the spa. However, it takes just as much work to do one as it does the other. We increased that fee to \$100 for each to make it across the board \$100. Mr. Fouts added, the liability is just as great for the pool inspection and permitting as it is the spa inspection. Ellen Shope said pool fees the board reviewed in January were lower than other counties. She feels they should be increased. Dr. Corbin asked if these fees are something reviewed annually, bi-annually or as needed. Ms. McGaha answered yes; the fees are brought to the board for review on an annual basis. However, Environmental Health fees

have not been looked at in depth for some time. She continued that with the recent rule changes, all counties have begun looking at their fee plans and discrepancies have come to light. She noted other health directors are also looking at their Environmental Health Fees. Dr. Corbin asked if Ms. McGaha felt the current fees from other counties might not be accurate a year from now because they will probably change as well. Ms. McGaha answered yes. Garrett Higdon pointed to Jackson County's fees such as Administrative Fee, Site Visit Fee and Revisit Fee. He asked if Macon County's proposed 3BR \$700 fee included these fees. Mr. Pless explained that a Site Visit Fee would be if the site were not prepared. Mr. Fouts said he does not think those are in addition to Jackson County's 3BR fees of \$360 and \$120.

Mr. Hermanson asked if anyone had calculated whether the increase in fees would cover cost. He referred to a previous conversation in which Paul Higdon did not feel there was necessarily a need to cover the cost. Paul Higdon replied many people do not mind paying the elevated fee to get prompt service. He continued saying if there is a construction crew ready to start building a home and cannot get a septic permit, it delays pulling a building permit. The sooner we can get that building started, sooner we get it completed and get it on the tax rolls. Waiting 4-6 weeks is not okay. He added that he dealt with Jackson County just this week, and the wait was 2 days. Paul Higdon then said that Jackson County also has a good process for handling complaints. Acknowledging that complaints slow down Environmental Health Specialists and take them away from the permitting process. He went on to say that construction brings revenue into the county. The quicker we respond to permitting, the speedier the process. He has heard the argument that this should be a self-supporting program; nothing else in government supports itself. Dr. Corbin interjected that the dental program does (support itself). Ms. McGaha agreed with Dr. Corbin's comment. Ms. McGaha said the revenue that we draw from fees for On-site and Wells does not cover even half of the program. She added that has always been the case for this program. Garrett Higdon added that the lack of fees up front would have to come out of general taxpayer money. For example if we charged zero fees, all taxpayers would pay for building, whether they are building or not. Paul Higdon said that analogy would also apply to the broader spectrum of services. He stated he does not have children in the education system but his tax dollars are still going to the education system. Those are taxpayer-funded programs. Garrett Higdon said he understood that. Dr. Corbin stated he believes our responsibility is to make sure we are consistent with the surrounding counties. He continued there could be an argument made some of the proposed fees could be a little higher but they look reasonable to him.

Ellen Shope questioned the number of Jackson County staff (14) compared to Macon County. She asked if Jackson County staff received higher pay. Ms. McGaha explained the 14 Jackson County staff members included Food & Lodging. Macon County has 10 positions and a couple are in training. Jackson County does not have anyone in training; they have had their staff for a while. She continued there are a few things in play right now that could influence our number of weeks out. If we were fully staffed and up and running, we would definitely be caught up and addressing the applications and complaints. Dr. Corbin said separate from the fees he would like to hear about automating and digitizing the process. Ms. McGaha acknowledged Dr. Corbin's request and said this would be spoken about later in the meeting.

Garrett Higdon said he wanted to look at fees under Clerical & Administrative Penalties, <480 gpd and >480 gpd. Ms. McGaha explained those fees apply only if an ordinance is implemented. Jeremy Pless went on to say the Board of Health would have to pass a resolution adopting a rule set for the county which then has to be passed by the Board of Commissioners. Garrett Higdon said he and Dr. Corbin had discussed the \$50 per day fee is steep for the average person. Dr. Corbin asked if that would be charged after a period of time, like 90 days. Mr. Pless answered yes probably at the time of the 3rd notice, the last 30 days. Dr. Corbin referred to a previous conversation in which Mr. Pless stated according to state statute this was the maximum fee that could be implemented. Mr. Pless agreed.

Dr. Michael Dupuis asked how long it would take a leaky septic tank to contaminate ground water. Dr. Dupuis acknowledged the higher fee saying it may be necessary. Jonathan Fouts answered the target of the higher fee is to encourage people to fill out a repair. Some do not know what it is going on, however, once they receive a Notice of Violation, they are compliant and will work with a specialist. These fees are targeted towards people who have had tanks leaking for years. Ms. McGaha added the enforcement of the fee is not our goal. Our goal is to get them to repair the system. Garrett Higdon spoke about his concern of someone being unable to repair his or her system in a timely manner. According to Paul Higdon it could take up to a month to obtain a good septic installer. Adding if you cannot afford to have your septic system repaired, you would not be able to afford to pay these fees. Dr. Corbin asked how often someone has a leaking septic tank for more than 90 days. Mr. Pless replied they have had 4 instances recently.

Dr. Corbin asked how these fees would be enforced. Ms. McGaha explained that she would then involve the county attorney who would address the property owner and enforce the collection of fees. Dr. Corbin asked if just the threat of the fee would help resolve the problem faster. Ms. McGaha answered saying this would be a very small group of people that we would be dealing with. She suggested the Administrative Penalties of <480 gpd and >480 gpd be removed for now. Jerry Hermanson said those fees could be looked at again once the board has authority to impose them. Garrett Higdon agreed.

Mr. Hermanson asked all those in favor of the fees with the exception of the two Administrative Penalty Fees say Aye. Those opposed say No. Abstentions? The Ayes have it. Ms. McGaha said the fees passed would then go to the commissioners for approval.

New Business:

Environmental Health Notice of Violation Enforcement

Kathy McGaha addressed the group. She stated if the board wants to move forward with enforcing NOV's (Notice of Violations) and establish the fee, we have to adopt the rules and look at specifics to the resolution. We have several examples from other counties. We would then make a recommendation and it would go to the commissioners for approval. She explained that is the only way we would be able to use that enforcement.

Paul Higdon asked about the current process for NOV's. Jeremy Pless explained there is a 1st and 2nd notice issued. The state recommends the magistrate be involved after the 3rd noticed. Paul Higdon mentioned and Jonathan Fouts agreed that violations should to be handled by an attorney if a 3rd notice is required. Ms. McGaha said they receive a variety of complaints citing issues other than a failing septic system. Ellen Shope asked if a property could be condemned. The group could not remember an instance of a condemned property due to leaking sewage. Ms. McGaha referenced a conversation years ago with the previous county attorney, Chester Jones. Ms. McGaha stated it is usually a neighbor filing a complaint and if it goes unresolved, according to Chester it turns into a civil suit. She added the neighbors have to pursuit it on a civil level because we have done everything within our legal power. Garrett Higdon asked if that would be the case if the Board of Health passed the resolution. Mr. Fouts said regardless that would be the case, but it may make someone move faster if they are issued a fine. Paul Higdon added that legal counsel should collect those fees. Mr. Fouts added Environmental Health follow steps requested by the county attorney before the county attorney takes the case. Jerry Hermanson asked if we were looking for a policy on enforcement. Ms. McGaha replied we are trying to determine if the board is interested in doing that. Dr. Matt Corbin asked where discussions are with Eric Ridenour, the current county attorney, regarding a policy. Ms. McGaha said she has had one conversation with him and would need to get him involved. The group agreed to table the discussion until Mr. Ridenour was involved. Ms. McGaha said she would invite him to the next meeting.

Paul Higdon added to the conversation by mentioning an influx of old RVs and the state of properties where the RVs are located. He also talked about properties with possible violations he passes daily. Ms. McGaha said the problem is ongoing and acknowledged it takes manpower to address all of these issues and work on new applications.

Mr. Hermanson recommended pushing to get a regulation to vote on in the next meeting. Garrett Higdon requested the board receive a copy of the state statute the other counties are implementing. He said that would be a good start and if they want to make changes they can. Ms. McGaha agreed to provide a copy.

Environmental Health Work Management Software

Kathy McGaha informed the group of a collaboration with Building Inspections on an Environmental Health software project. Currently Building Inspections uses software called BluePrints. The two departments have been looking at software that will connect and benefit both departments. Our application process would be automated; people can apply and pay online. Dr. Matt Corbin asked if the public would be able to research permits online. Ms. McGaha replied we are working on that as well. She said Environmental Health and Building Inspections would share the expense. Both have added the software quote into their budgets. She expressed excitement noting having attended several demos of the program. Ms. McGaha asked if Environmental Health had anything to add. Lisa Browning said if someone were building a house, as each permit is chosen it is added to a shopping cart. Building Inspections and Environmental Health would be able to follow along and see everything the individual is applying for. She added that it was very user friendly. She added they would still need to meet with finance to work out that piece and it did connect with GIS. Dr. Matt Corbin asked Ms. Browning to speak on what a system like that would do in regards to manpower, flow and efficiency. Ms. Browning replied that it would not help with manpower, however it would help with the front office staff by having information available to them. She added that the program would only work as well as the effort they put into it. Dr. Corbin asked about the burden of time getting the program up and running. Jeremy Pless explained there would be a discovery meeting to determine the time needed. Garrett Higdon mentioned the issue of On-site staff visiting sites that have not been prepared. Ms. McGaha noted the new program would require a picture of the prepared site before application approval and payment. She emphasized the importance of the board advocating for this program during budget.

Highlights of the FY25 Budget

Melissa Setzer, Finance Officer directed the board towards budgeted expenses for FY25. This budget was recently submitted to county finance. She noted the numbers have dropped from last year, contributing some to the request of the Molar Roller last year and receiving Medicaid dollars to offset that. Directing the group to expenses, Ms. Setzer stated it looks like we dropped \$744k, which is due to the expense set aside for the Molar Roller.

Adding there is a slight increase in the budget if you remove the Molar Roller portion. This is due to splitting the cost of the new software for Environmental Health with Building Inspections. There will be a one-time setup fee, which is higher than the yearly fee. Also included are improvements for an ADA compliant door and a contract with a company for after hour's triage for the clinic. Dr. Matt Corbin asked about the fee for the Environmental Health software with Building Inspections. Ms. Setzer explained the initial setup is \$30k for each department with a yearly fee of approximately \$15k, which is split between the two departments.

Ms. Setzer then directed the group towards the budgeted revenues for FY25. She first noted a predicted loss due to the Medicaid Cost Settlement coming in earlier than expected last year, which went towards the Molar Roller. We do know the amount of this year's Medicaid Cost Settlement however we are still waiting for state approval. Once approved there is potential to

raise this revenue line by \$466k. Adding, this year's revenues would then compare to last year's revenues.

Kathy McGaha informed the board of an additional request to be added to budget. The request is for an Animal Control Officer and vehicle for the officer. She acknowledged the request was denied last year. However, considering the increase of animal intakes and needs of the community they will make the request again.

Ms. McGaha then requested the board take a vote as advocates for the FY25 budget.

Dr. Matt Corbin asked Melissa Setzer about the discrepancies due to Medicaid Cost Settlement funds. Ms. Setzer explained that we never know when those funds will come. For example, Medicaid Cost Settlement from FY21 has yet to be received.

Garrett Higdon asked Melissa Setzer for the amount requested for Animal Control Office and vehicle. Jimmy Villiard said the amount for personnel would be \$55k, with truck and dog box it would total approximately \$100k. Mr. Villiard added the average time for an Animal Control Officer to clean the dogs (feed, do dishes, laundry) on Sunday is 8 hours. They average 15-20 hours overtime per week. It may save money to get another Animal Control Officer.

Dr. Michael Dupuis made a motion to approve the budget with the addition of Animal Control Office, Animal Control Vehicle and appurtenances thereof. Dr. Roy Lenzo seconded the motion. Motion passed unanimously.

Jerry Hermanson asked Paul Higdon when County Commissioners vote on the final budget. Paul Higdon replied it has to be approved by the end of June.

See Expenses and Revenues for FY25 below.

Macon County Public Health Expenses Budget Review FY25

ACCOUNTS FOR: GENERAL FUND	2024 ORIG BUD	2024 REVISED BUD	2024 PROJECTION	2025 DEPT REQ
114380 ANIMAL CONTROL	391,750	408,708	386,554	475,445
115110 HEALTH ADMINISTRATION	508,215	519,519	505,718	514,048
115111 OPERATIONS	488,401	503,655	503,305	537,703
115119 PHI: LOCAL WORKFORCE D	26,545	26,545	25,369	27,137
115120 SCHOOL HEALTH NURSE	370,194	371,452	151,881	383,351
115123 COMM DIS PANDEMIC RECO	27,614	156,349	90,614	
115125 NC TOBACCO SETTLEMENT	87,772	81,339	81,339	87,772
115128 REG CHRONIC DISEASE 14	347,878	653,946	459,099	330,023
115129 COMMUNITY HEALTH GRANT	-	-		
115140 WISEWOMEN	18,486	18,486	17,759	18,729
115141 BREAST & CERVICAL CANC	50,510	51,162	50,150	50,938
115144 ADULT HEALTH	353,799	356,298	284,463	350,090
115145 DISEASE CONTROL	378,577	385,815	347,282	389,349
115146 HEALTHY COMMUNITIES	187,617	192,481	180,317	182,985
115147 CARE COORDINATION FOR	75,208	77,674	74,704	75,097
115148 LABORATORY	235,996	240,873	238,666	238,519
115150 EMERGENCY PREPAREDNESS	111,219	111,219	90,765	124,235
115152 W.I.C.	257,681	259,353	170,267	257,340
115153 NUTRITION EDUCATION	66,003	67,116	63,235	
115154 OB CARE MANAGEMENT PRO	90,663	90,663	12,278	89,628
115155 MATERNAL	162,689	167,131	161,616	168,948
115156 CHILD HEALTH	56,313	56,313	56,613	62,860
115157 CHILD DENTAL HEALTH	1,422,382	1,432,669	704,907	565,316
115159 FAMILY PLANNING	148,855	148,855	115,239	156,482
115165 BF PEER COUNSELOR PROG	20,013	20,487	15,519	19,501
115167 EMPLOYEE AND FAMILY HE	172,612	175,090	156,961	171,691
115182 ON-SITE WASTEWATER	374,906	392,819	333,812	417,810
115183 PRIVATE DRINKING WATER	328,460	328,482	256,792	327,510
115184 FOOD/LODGING INST	254,367	261,282	254,367	247,366
Total Expenses	7,014,725	7,555,781	5,789,591	6,269,873

This worksheet does not include any COVID
Agreement Addenda's.

Macon County Public Health Revenue Budget Review FY25

ACCOUNTS FOR: GENERAL FUND			2023 ACTUAL	2024 ORIG BUD	2024 PROJECTION	2025 DEPT REQ	
Program	Org	Obj					
	113344	435013	ANIMAL ADOPTION FEES	12,730.00	12,000.00	12,000.00	12,000
114380	113344	435014	ANIMAL CONTROL FINES & FEES	3,710.00	2,500.00	2,500.00	2,500
	113344	435018	ANIMAL SERVICES MICROCHIP FEES	240.00	250.00	200.00	250
115110	113511	437000	STATE AID TO COUNTIES/HEALTH	90,055.76	82,398.00	82,398.00	82,398
	113511	445200	CONTRIBUTIONS	2,248.05	1,000.00	2,720	1,000
115111	113511	438543	MEDICAID CAPITATION PAYMENTS	124,399.44	60,000.00	70,000	70,000
	113511	438551	MEDICAID COST SETTLEMENT FUNDS	818,852.76	816,378.00	838,742	450,000
115119	113511	445725	PHI: LOCAL WORKFORCE DEVELOPME	-	25,475.00	26,545	25,662
115120	113511	436007	SCHOOL NURSE - STATE	112,499.98	150,000.00	42,854	150,000
	113511	426001	TOBACCO GRANT	88,306.29	87,772.00	81,339	87,772
115125	113511	426007	MINORITY DIABETES PREV GRANT	136,847.45	160,023.00	154,398	160,023
115128	113511	426012	GUSNIP FED GRANT 10.331	193,768.96	50,000.00	29,217	-
115153	113511	436016	COMMUNITY FOUNDATION OF WNC	-	-	70,000	20,000
	113511	436031	HLTHY PEOPLE HLTHY CAROLINAS	109,607.30	137,855.00	272,058	150,000
115140	113511	436023	WISEWOMAN REV	2,770.00	12,725.00	2,430	6,550
115141	113511	438013	BCCCP - STATE	17,840.00	19,850.00	14,850	16,400
	113511	438011	ADULT HEALTH FEES	7,529.00	6,000.00	6,000	6,000
	113511	438508	TB - STATE	1,689.48	2,170.00	2,170	2,170
115144	113511	438511	ADULT HEALTH/MEDICAID	19,546.08	10,000.00	11,000	10,000
	113511	438554	TB FEES	6,363.94	3,200.00	3,200	3,200
	113511	438561	PRIMARY CARE	21,453.55	30,000.00	29,000	30,000
	113511	438567	PRIMARY CARE - MEDICAID	2,598.36	-	6,500	5,000
	113511	437204	FOREIGN TRAVEL/OTHR VACCINES	108,566.88	120,000.00	98,000	120,000
	113511	438518	COMM DISEASE-STATE	12,954.03	10,678.00	10,648	10,678
	113511	438520	IMMUNIZATION - STATE	15,806.70	18,974.00	18,974	12,117
115145	113511	438521	COMMUNICABLE DISEASE FEES	1,151.39	1,200.00	1,200	1,200
	113511	438524	IMMUNIZATIONS-MEDICAID REIMB	9,997.82	7,500.00	7,500	7,500
	113511	438528	FLU VACCINE PROGRAM	24,679.53	20,000.00	20,000	20,000
	113511	438550	COMM DISEASE/MEDICAID	525.77	1,300.00	2,200	1,300
115146	113511	438504	HEALTH PROMOTION - STATE	16,584.58	34,178.00	34,178	34,526
	113511	438522	CARE COORD. FOR CHILDREN-STATE	4,724.00	4,724.00	4,724	4,724
115147	113511	438533	CARE COORD. FOR CHILDREN	11,851.44	40,000.00	4,600	40,000
	113511	438541	CMARC CMHRP	24,264.48	38,900.00	44,800	44,000
115148	113511	437200	LAB FEES	25,841.26	35,000.00	29,345	35,000
115150	113511	436004	EMERGENCY PREPARE - STATE	31,245.79	29,045.00	29,045	28,766
115152	113511	438502	WIC - STATE	118,056.27	192,427.00	192,427	143,623
115154	113511	438515	OB CARE COORDINATOR	40,711.68	60,000.00	30,000	45,000
	113511	436026	MATERNAL HEALTH - STATE	38,883.00	38,883.00	40,883	38,883
115155	113511	437300	MATERNAL HEALTH FEES	10,405.08	8,500.00	8,500	8,500
	113511	438514	MATERNAL HEALTH/MEDICAID REIMB	11,911.91	21,000.00	15,000	15,000
	113511	438509	CHILD HEALTH - STATE	5,188.85	10,350.00	9,999	9,999
115156	113511	438513	CHILD HEALTH/MEDICAID REIMB	343.78	1,000.00	1,450	1,000
	113511	438546	CHILD HEALTH FEES	-	-	9,000	5,000
115157	113511	438510	CHILD DENTAL FEES	24,655.47	25,000.00	25,000	25,000
	113511	438535	CHILD DENTAL MEDICAID	207,213.48	250,000.00	250,000	250,000

**Board of Health
Training Item:**

**Health
Department Visit**

Kathy McGaha invited Dr. Matt Corbin and Garrett Higdon to speak about their recent tour of Macon County Public Health. Dr. Corbin said soon after becoming board members he and Garrett Higdon asked Ms. McGaha about the possibility of a health department tour. He emphasized that he and Garrett Higdon felt the importance of serving on the board and taking it seriously. Jimmy Villiard set up the tour and both Dr. Corbin and Garrett Higdon spend nearly half a day meeting with staff, taking notes and talking about needs and concerns. Dr. Corbin added that the feedback he received was very positive. Mr. Villiard expressed appreciation for

their visit extending to Animal Control and the Molar Roller. Garrett Higdon said he enjoyed meeting the staff and seeing the people who are effected by the decisions made in the board meetings.

Dr. Corbin suggested the tour should be standard for new board members. He spoke of the benefit of having conversations with employees and hearing the challenges and successes. Garrett Higdon agreed saying it was also helpful to get to know more about policies and other areas such as finance, dental and medical. Jerry Hermanson asked if they thought it was worthwhile. Both agreed yes. Mr. Hermanson agreed that new board members should have a tour and encouraged existing board members who might be interested in a tour. Mr. Hermanson added the more they know about each department the better decisions they will make. Ms. McGaha said she would be happy to arrange a tour for anyone interested and this will be available moving forward. She also expressed the staffs enthusiasm for the tour and their feeling of be valued. Mr. Hermanson thanked Dr. Corbin and Garrett Higdon for doing the tour.

Next Meeting

Date:

May 28, 2024

Discussion:

Kathy McGaha mentioned the commissioners might have questions regarding the budget. She welcomed the board members to attend some of the commissioners meetings.

Announcements:

None

Adjournment:

Paul Higdon made a motion to adjourn the meeting. Dr. Michael Dupuis seconded the motion. Motion to adjourn passed unanimously at 7:45pm.

Minutes Recorded

by:

Amanda Cowart

